



St. Joseph's Hamilton Joint Boards of Governors

April 2019

Open Agenda Package – Web Version

OUR
mission
vision
values



OUR MISSION //

Living the Legacy: Compassionate Care. Faith. Discovery.

OUR VISION //

On behalf of those we are privileged to serve, we will deliver an integrated, high quality care experience, pursue and share knowledge, and respect our rich diversity, always remaining faithful to our Roman Catholic values and traditions.

OUR VALUES //

Dignity. Respect. Service. Justice. Responsibility. Enquiry.

St. Joseph's
Home  Care

St. Joseph's
Healthcare  Hamilton

St. Joseph's
Villa  Dundas

Mission: Living the Legacy – Compassionate Care.
Faith. Discovery.

Vision: On behalf of those we are privileged to serve, we will: deliver an integrated high quality care experience, pursue and share knowledge, respect our rich diversity, always remaining faithful to our Roman Catholic values and traditions.

Values: We commit ourselves to demonstrate in all that we undertake, the vision and values that inspired our Founders, the Sisters of St. Joseph. These are: **Dignity, Respect, Service, Justice, Responsibility and Enquiry.**

JBG Values

Enquiry – Seeking knowledge



Definition

A dedicated approach to seeking knowledge empirically through a blended approach of tested practices and a focus on experimentation.

Behaviours

- Practices based on evidence and theory
- Ethical research practices
- A desire for new knowledge

St. Joseph's Hamilton Joint Boards of Governors – Open Agenda
Thursday, April 25, 2019
3:30 – 6:00 p.m.

Dofasco Boardroom – 2nd Floor – Juravinski Innovation Tower – T2215

Elected Members Mr. Sonny Monzavi (Chair), Mr. Lee Clayton, Dr. Naresh Agarwal, Mr. Peter Tice, Ms. Moira Taylor, Mr. Tony Thoma, Mr. David Tonin, Mr. Adriaan Korstanje, Ms. Lynn McNeil, Mr. Rod Dobson, Mrs. Barb Beaudoin, Mrs. Catherine Olsiak, Dr. Carolyn Byrne, Dr. Laura Harrington, Mr. Leo Perri.

Ex-Officio Members Dr. Nina Ahuja, Ms. Winnie Doyle, Dr. David Russell, Dr. Paul O'Byrne, Ms. Larisa Volman, Dr. Tom Stewart.

Senior Management Team Ms. Mieke Ewen, Dr. Carolyn Gosse, Dr. Jack Gauldie.

Resource Mrs. Stephanie Trowbridge, Mrs. Fadia Voogd, Ms. Sera Filice-Armenio, Ms. Maureen Ellis.

VALUES: D = dignity, R1 = respect, S = service, J = justice, R2 = responsibility, E = enquiry

Time	Item	Topic	Motion	Values	Lead	Page
3:35pm	1.0	Call to Order				
	1.1	<i>Opening Prayer and Reflection on ENQUIRY</i>		R2	P. Tice All	
	1.2	<i>Introduction of Guests</i>				
	1.3	<i>Declaration of Conflict of Interest</i>				
	1.4	<i>Approval of Agenda</i>	<u>All JBG Voting Members:</u> THAT THE OPEN AGENDA OF THE APRIL 25 , 2018 ST. JOSEPH'S HAMILTON JOINT BOARDS OF GOVERNORS COMMITTEE MEETING BE APPROVED	R2	S. Monzavi	
3:55pm	2.0	Consent Agenda				
	2.1	<i>Approval of St. Joseph's Hamilton Joint Boards of Governors Open Minutes</i>	<u>All JBG Voting Members:</u> THAT THE OPEN MINUTES OF THE MARCH 28, 2018 ST. JOSEPH'S HAMILTON JOINT BOARDS OF GOVERNORS MEETING BE APPROVED	R2	S. Monzavi	

Time	Item	Topic	Motion	Values	Lead	Page
	2.2	<i>Governance Mission and Values Committee Minutes and Motions</i>	All JBG Voting Members THAT THE MINUTES OF THE GOVERNANCE, MISSION AND VALUES COMMITTEE MEETING OF APRIL 2, 2019 BE ACCEPTED FOR INFORMATION	R2	A.Korstanje	
	2.2.1	<i>Strategic Plan Update</i>				
	2.3	<i>Resource and Audit Committee Minutes and Motions</i>	All JBG Voting Members THAT THE MINUTES OF THE RESOURCE AND AUDIT COMMITTEE MEETING OF APRIL 24, 2019 BE ACCEPTED FOR INFORMATION <i>(minutes will be circulated on the blotter)</i>		L. McNeil	
4:00pm	3.0	Quality & Patient Safety				
	3.1	<i>Quality Committee Minutes, Motions and Report</i>	All JBG Voting Members THAT THE MINUTES OF THE QUALITY COMMITTEE MEETING OF APRIL 9, 2019 BE ACCEPTED FOR INFORMATION	S	D. Tonin	
4:20pm	4.0	Reports				
	4.1	<i>Report of Chair</i>		R2	S. Monzavi	
	4.2	<i>Report of the President and CEO, St. Joseph's Health System</i>		R2	T. Stewart	
	4.3	<i>Report of Presidents</i>		R2/S	W. Doyle C. Gosse	
	4.3.1	<i>Report of SJVD – C. Gosse</i>				
	4.3.2	<i>Report of SJHC – C. Gosse</i>				
	4.3.3	<i>Report of SJHH – W. Doyle</i>				
	4.4	<i>Report of the Chief Nursing Executive</i>		R2/S	L. Volman	
	4.5	<i>Report of the Vice President Research</i>		R2	J. Gaudie	

Time	Item	Topic	Motion	Values	Lead	Page
	4.6	<i>Report of the Chief of Staff</i>		R2	D. Russell	
	4.7	<i>Report of President, Medical Staff Association</i>		R2	N. Ahuja	
	4.8	<i>Report of the President SJVD Foundation SJHH Foundation</i>		R2	M. Ellis S. Filice- Armenio	
4:50pm	5.0	Information / Education Items				
	5.1	Walkabout Schedule and Council Meeting Schedule		R2 / E	S. Monzavi	
4:50pm	6.0	Adjournment				
	6.1	<i>Motion to adjourn</i>	<u>All JBG Voting Members:</u> THAT THE OPEN SESSION OF THE ST. JOSEPH'S HAMILTON JOINT BOARDS OF GOVERNORS MEETING BE ADJOURNED		S. Monzavi	
4:50pm	7.0	Break followed by Closed Session				



Committee: **St. Joseph's Hamilton Joint Boards of Governors – OPEN SESSION** Date: March 28, 2019
 Called to order at: 1530 hours Adjourned: 1720 hours

St. Joseph's Healthcare Hamilton Voting Members:

Mr. S. Monzavi, Mr. A. Korstanje, Ms. L. McNeil, Mr. P. Tice, Mrs. C. Olsiak, Dr. C. Byrne, Dr. N. Agarwal.

St. Joseph's Villa Dundas Voting Members:

Mr. S. Monzavi, Mr. A. Korstanje, Ms. L. McNeil, Mrs. M. Taylor, Mr. T. Thoma, Mr. R. Dobson, Dr. L. Harrington.

St. Joseph's Homecare Hamilton Voting Members:

Mr. S. Monzavi, Mr. A. Korstanje, Ms. L. McNeil, Mr. L. Clayton, Mr. D. Tonin, Mrs. B. Beaudoin, Mr. L. Perri.

Location: Dofasco Boardroom – Juravinski Innovation Tower

Present: Mr. S. Monzavi, Chair, Mr. A. Korstanje, Mr. R. Dobson, Mr. T. Thoma, Mrs. M. Taylor, Mrs. L. McNeil, Mrs. C. Olsiak, Dr. N. Agarwal, Ms. W. Doyle, Dr. C. Byrne, Ms. L. Volman, Mrs. B. Beaudoin, Dr. L. Harrington, Mr. L. Perri, Mr. L. Clayton, Mr. P. Tice, Dr. N. Ahuja.

Regrets: Dr. P O'Byrne, Mr. D. Tonin, Dr. T. Stewart.

Resource Staff: Mrs. F. Voogd, Dr. C. Gosse, Ms. M. Ewen, Ms. S. Hollis, Mr. R. Badzioch, Dr. P. Bieling, Mrs. S. Trowbridge, Dr. J. Gaudie, Mr. B. Guest.

Guests: Mr. J. Woods, Mr. C. Coventry, Mr. A. Jankowski, Mr. P. Filice, Ms. L. Lawson.

NEXT MEETING April 25, 2019

Subject	Discussion
PROTOCOL	
1.0 CALL TO ORDER	The meeting was called to order at 1530 hours by S. Monzavi.
1.1 OPENING PRAYER	T. Thoma opened the meeting with a prayer. There was reflection with respect to the value of RESPONSIBILITY. A. Jankowski and P. Filice gave an example of living the value of RESPONSIBILITY.
1.2 INTRODUCTION OF GUESTS	All invited guests were introduced.
1.3 DECLARATION OF CONFLICT OF INTEREST	<ul style="list-style-type: none"> There was no conflict of interest. <p style="text-align: center;"><u>All JBG Voting Members</u></p>
1.4 APPROVAL OF AGENDA	<p><i>ON MOTION DULY MADE AND SECONDED THE FOLLOWING RESOLUTION WAS PASSED:</i></p> <p>THAT THE ST. JOSEPH'S HAMILTON JOINT BOARDS OF GOVERNORS AGENDA BE APPROVED AS CIRCULATED</p> <p style="text-align: center;"><u>All JBG Voting Members</u></p>
2. CONSENT AGENDA	
2.1 APPROVAL OF ST. JOSEPH'S HAMILTON JOINT BOARDS OF GOVERNORS OPEN MINUTES	<p><i>ON MOTION DULY MADE AND SECONDED THE FOLLOWING RESOLUTION WAS PASSED:</i></p> <p>THAT THE MINUTES OF THE OPEN SESSION OF THE FEBRUARY 28, 2019 ST. JOSEPH'S HAMILTON JOINT BOARDS OF GOVERNORS COMMITTEE BE APPROVED</p>

Subject	Discussion
<p>2.2 GOVERNANCE, MISSION AND VALUES COMMITTEE MINUTES AND MOTIONS</p>	<ul style="list-style-type: none"> • There was no further update. <p style="text-align: center;"><u>All JBG Voting Members</u></p> <p><i>ON MOTION DULY MADE AND SECONDED THE FOLLOWING RESOLUTION WAS PASSED:</i></p> <p>THAT THE MINUTES OF THE GOVERNANCE, MISSION AND VALUES COMMITTEE OF MARCH 5, 2019 BE ACCEPTED FOR INFORMATION</p> <p style="text-align: center;"><u>All JBG Voting Members</u></p> <p><i>ON MOTION DULY MADE AND SECONDED THE FOLLOWING RESOLUTION WAS PASSED:</i></p> <p>THAT THE UPDATES TO JBG POLICY 011-JBG APPOINTMENT OF OFFICERS BE APPROVED</p> <p style="text-align: center;"><u>All JBG Voting Members</u></p> <p><i>ON MOTION DULY MADE AND SECONDED THE FOLLOWING RESOLUTION WAS PASSED:</i></p> <p>THAT THE PROCESS FOR SELECTING VOTING MEMBERS FOR EACH ORGANIZATION BASED ON IDENTIFIED NEEDS AND SKILLS OF THE CANDIDATE BE APPROVED</p>
<p>2.2.1 Strategic Planning Update</p>	<ul style="list-style-type: none"> • An update was provided on the SJHC and SJVD Strategic Planning Process. The SJVD and SJHC Strategic Plan overviews included a review of proposed strategic directions and goals, strategic priorities, planning timelines, and next steps. Extensive discussion ensued. • C. Gosse noted that there will be more formal emphasis on the research agenda for SJHC and noted that discussion has occurred with respect to the resident and family centered philosophy for SJVD. It was noted that revenue generating opportunities at SJHC are being explored. • It was noted that there also needs to be thought with respect to artificial intelligence (AI) and innovation opportunities with respect to SJVD. • Discussion ensued with respect to the role of fundraising and opportunities for collaboration between Foundations. <p style="text-align: center;"><u>SJHC AND SJVD Voting Members</u></p> <p><i>ON MOTION DULY MADE AND SECONDED THE FOLLOWING RESOLUTION WAS PASSED:</i></p> <p>THAT THE DRAFT STRATEGIC PLANNING DIRECTIONS AS AMENDED FOR SJHC AND SJVD BE APPROVED</p>

Subject

Discussion

**2.3 RESOURCE AND
AUDIT COMMITTEE
MINUTES AND
MOTIONS**

- Thanks were extended to A. Weatherston for taking on the role of Acting CFO at SJVD and SJHC
- Both the MSAA and HSAA were overviewed. It was noted that final funding has not yet been communicated.
- It was noted that the myDovetale pilot is completed and has been a success.

All JBG Voting Members

ON MOTION DULY MADE AND SECONDED THE FOLLOWING RESOLUTION WAS PASSED:

THAT THE MINUTES OF THE RESOURCE AND AUDIT COMMITTEE OF MARCH 20, 2019 BE ACCEPTED FOR INFORMATION

SJHH Voting Members

ON MOTION DULY MADE AND SECONDED THE FOLLOWING RESOLUTION WAS PASSED:

THAT THE 2019-2022 MULTI-SECTOR SERVICE ACCOUNTABILITY AGREEMENT FOR SJHH BE APPROVED

- Discussion occurred related to accruals. An update on the hospice operational plan was also provided.

SJVD Voting Members

ON MOTION DULY MADE AND SECONDED THE FOLLOWING RESOLUTION WAS PASSED:

THAT THE AUDITED FINANCIAL STATEMENT FOR THE YEAR ENDED DECEMBER 31, 2018 FOR SJVD AND ST. JOSEPH'S ESTATES – AND THAT NOTICE TO READER FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2018 FOR ST. JOSEPH'S SENIORS CENTRE BE APPROVED

SJHH Voting Members

ON MOTION DULY MADE AND SECONDED THE FOLLOWING RESOLUTION WAS PASSED:

THAT THE 2018-2020 HOSPITAL SERVICE ACCOUNTABILITY AGREEMENT (HSAA) AMENDING AGREEMENT BE APPROVED

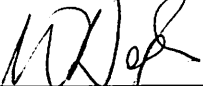
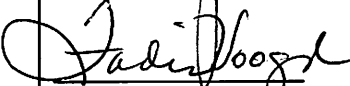
**3. QUALITY AND
PATIENT SAFETY**

**3.1 QUALITY COMMITTEE
MINUTES, MOTIONS
AND REPORT**

- A patient story with respect to a medication error was reviewed. It was noted that in future, any incidents that occur are discussed with staff and are shared with the Medication Management Committee. Staff will verify the order with the Resident Care Manager.
- Webexes on Patient Safety Priority on Medical Safety for SJHH, SJVD and SJHC and Patient Engagement Strategy for SJHH, SJVD and SJHC were provided.
- The report on the new Quality Improvement Plans for SJHH, SJVD and SJHC were discussed.

Subject	Discussion
<p>4. REPORTS</p> <p>4.1 REPORT OF CHAIR</p> <p>4.2 REPORT OF THE PRESIDENT AND CEO SJHS</p> <p>4.3 REPORT OF PRESIDENTS</p> <p>4.3.1 Update on SJVD – C. Gosse</p> <p>4.3.2 Update on SJHC – C. Gosse</p> <p>4.3.3 Update on SJHH – W. Doyle</p>	<ul style="list-style-type: none"> • Discussion occurred with respect to ER avoidance. <p style="text-align: center;"><u>All JBG Voting Members</u></p> <p><i>ON MOTION DULY MADE AND SECONDED THE FOLLOWING RESOLUTION WAS PASSED:</i></p> <p>THAT THE MINUTES OF THE QUALITY COMMITTEE OF MARCH 12, 2019 BE ACCEPTED FOR INFORMATION</p> <ul style="list-style-type: none"> • It was noted that there are two mandatory reporting items for the SJHH QIP Plan. • In response to a question, it was noted that the QIP plan was reviewed by the Patient and Family Advisory Council. <p style="text-align: center;"><u>All JBG Voting Members</u></p> <p><i>ON MOTION DULY MADE AND SECONDED THE FOLLOWING RESOLUTION WAS PASSED:</i></p> <p>THAT THE 2019-2020 QUALITY IMPROVEMENT PLAN FOR SJHH, SJVD AND SJHC BE APPROVED</p> <ul style="list-style-type: none"> • S. Monzavi attended the Hamilton Chamber of Commerce Outstanding Business Achievement Awards and SJVD was presented with a Century Award. • There was no report. • The voice enabled patient assistant pilot project with IBM was discussed. • The Ministry of Health is currently on site at the Villa – follow up is being conducted with respect to the Resident Quality Inspection (RQI) and is expected to be on site for one to two weeks. • There was no further discussion. • There was no further discussion.

Subject	Discussion
<p>4.4 REPORT OF THE CHIEF NURSING OFFICER</p>	<ul style="list-style-type: none"> • A briefing note on the perioperative nursing recruitment strategy was provided. Background, current state and action plan were overviewed. It was noted that innovative recruitment strategies are underway at SJHH in order to mitigate the current and anticipated workforce shortage to ensure that patient's surgical care needs remain met. SJHH has done relatively well with respect to recruitment. • May 6th is Nursing Week and all members of the JBG are invited to attend the Nursing Dinner which will be held on May 8th.
<p>4.5 VICE PRESIDENT RESEARCH</p>	<ul style="list-style-type: none"> • The 2018 Annual Report on Research was highlighted by J. Gauldie. An overview of successful grant recipients was provided and it was noted that it has been a very successful year for SJHH in obtaining grants and with respect to materials published. • Of note, the CHILD co-hort study is no longer based at SJHH, but will now be based in Manitoba. • An update on the "opt-out" with respect to patient participation in research studies was provided. It was noted that posters, information and posters at the intake desk, information pamphlets (in various languages) will be available for a period of sixty days to notify patients of this initiative prior to roll out. Discussion will occur with respect to patients who are unable to consent.
<p>Webex – New Robotic for Joint Replacement</p>	<ul style="list-style-type: none"> • Dr. A. Adili presented a webex on the New Robotic for Joint Replacement. An overview of the new technology that SJHH has acquired for performing robotic orthopedic surgery was highlighted. It was noted that SJHH is the first in Canada to perform a robotic partial knee replacement. • In response to a question, it was noted that six procedures have been carried out to date. The findings of early research were discussed. It was noted that this method of surgery is very appealing to trainees.
<p>4.6 REPORT OF THE CHIEF OF STAFF</p>	<ul style="list-style-type: none"> • An update on the Tripartite Working Group on resident availability and new models of care, VP of Education at SJHH, and physician recruitment was provided. • It was noted that one of the important mandates of the VP of education will be to address emerging education issues. The Search Committee will include a member of the Governance Committee. Discussion ensued with respect to the role and candidate specifications.
<p>4.7 REPORT OF THE PRESIDENT PROFESSIONAL STAFF ASSOCIATION</p>	<ul style="list-style-type: none"> • The next meeting of the Quarterly Medical Staff will occur on March 27th. A presentation will be made by the Canadian College of Health Leaders and on the current state of physician leadership in Canada. Ideas are being explored with respect to increasing attendance at Medical Staff Association Quarterly Meetings, which may include using a more interactive format. • Leadership Series registration is currently underway.
<p>4.8 REPORT OF FOUNDATION PRESIDENTS</p> <p>SJVD FOUNDATION</p>	<ul style="list-style-type: none"> • There was no update.
<p>SJHH FOUNDATION</p>	<ul style="list-style-type: none"> • An update was provided on the new Special Care Suite in the Complex Care Unit, the Foundation's physician engagement strategy to engage physicians in building the Foundation's grateful patient program, various fundraising initiatives for ATB Road Race 2019, Paris2Ancaster: A Ride for Research, and Shopper's

Subject	Discussion
<p>5. INFORMATION EDUCATION ITEMS</p> <p>6. OTHER BUSINESS</p> <p>7. ADJOURNMENT</p>	<p>Drug Mart Run for Women.</p> <ul style="list-style-type: none"> Team JBG and in particular M. Taylor and C. Byrne were thanked for their leadership in raising funds for the Around the Bay Road Race. <p>5.1 Walkabout Schedule and Council Meeting Schedule 5.2 LHIN Board Briefing Note</p> <ul style="list-style-type: none"> There was no other business noted. <p>THAT THE OPEN SESSION OF THE ST. JOSEPH'S HAMILTON JOINT BOARDS OF GOVERNORS BE ADJOURNED</p> <p>_____ Sonny Monzavi, Chair</p>  <p>_____ Winnie Doyle, Secretary</p>  <p>_____ Fadia Voogd, Recorder</p>