

Hamilton Board Committee

Thursday, September 27, 2012

15:30 pm

*Dofasco Boardroom – Juravinski
Innovation Tower*

Open Session

St. Joseph's
Villa  Dundas

St. Joseph's
Healthcare  Hamilton

St. Joseph's
Home  Care

HAMILTON BOARD COMMITTEE (HBC)

September 27, 2012 – Juravinski Innovation Tower – 1530 hours

OPEN SESSION

	Page(s)	Time
1. PROTOCOL 1.1 Call to Order – Mr. B. Gould 1.2 Opening Prayer - Mr. T. Thoma 1.3 Introduction of Guests 1.4 Declaration of Conflict of Interest		3:30-3:35
2. APPROVAL OF AGENDA – Mr. B. Gould		3:35-3:40
3. ADDITIONS TO THE AGENDA – Mr. B. Gould		
4. APPROVAL OF THE HAMILTON BOARD COMMITTEE MINUTES OF JUNE 28, 2012 (OPEN) <u>Motions for Approval:</u> <u>Hamilton Board Committee</u> 4.1 That the minutes of the June 28, 2012 Hamilton Board Committee be approved	1-3	
5. REPORTS 5.1 Chair's Report – Mr. B. Gould 5.2 President's Report – Dr. D. Higgins/Mr. S. Gadsby/Mrs. K. Ciavarella 5.3 President of the Medical Staff – Dr. T. Packer 5.4 St. Joseph's Healthcare Foundation and St. Joseph's Villa Foundation – Ms. S. Filice-Armenio/Ms. M. Ellis	4-8 9-10	3:40-3:45 3:45-3:50 3:50-3:55 3:55-4:00
6. OTHER BUSINESS		4:00-4:05
7. INFORMATION ITEMS		
8. MOTION TO ADJOURN – OPEN SESSION		

Note: Trustees who wish to have items moved from the Consent Agenda to the Closed/Open Agenda should contact the President's Office prior to the Board Meeting. Trustees also have an opportunity to make this request when the agenda is presented at the Board Meeting.



Committee: Hamilton Board Committee – OPEN SESSION Date: June 28, 2012

Called to order at: 1530 hours Adjourned: 1555 hours

Location: Dofasco Boardroom – 2nd Floor Juravinski Innovation Tower

Present: Mr. C. Santoni, Acting Chair, Mr. R. Rocci, Mr. S. Monzavi, Ms. W. Doyle, Dr. T. Packer, Mrs. I. Schachler, Mr. S. Monzavi, Mrs. M. Taylor, Mrs. M. Dow, Dr. M. Guise, Mr. J. LoPresi, Mr. P. Tice.

Regrets: Mr. T. Thoma, Dr. H. Fuller, Mr. T. Valeri, Mr. B. Gould, Dr. J. Kelton.

Resource Staff: Dr. D. Higgins, Ms. V. Dodds, Ms. M. Ellis, Mr. S. Gadsby, Ms. F. Ros, Dr. K. Smith, Ms. T. Johnson

Guests: Dr. D. Russell.

NEXT MEETING September 27, 2012.

Subject	Discussion
1. PROTOCOL	
1.1 CALL TO ORDER	The meeting was called to order at 1530 hours by C. Santoni.
1.2 OPENING PRAYER	M. Guise opened the meeting with a prayer.
1.3 GUESTS	All guests in attendance were introduced.
1.4 DECLARATION OF CONFLICT OF INTEREST	There was no declaration of conflict of interest.
2. APPROVAL OF AGENDA	It was MOVED by R. Rocci, SECONDED by P. Tice, VOTED AND CARRIED: THAT THE HAMILTON BOARD COMMITTEE AGENDA BE APPROVED AS CIRCULATED
3. ADDITIONS TO THE AGENDA	There were no additions to the open agenda.
4. APPROVAL OF THE MINUTES	It was MOVED by M. Taylor, SECONDED by M. Dow, VOTED AND CARRIED
	THAT THE MINUTES OF THE HAMILTON BOARD COMMITTEE (OPEN) OF MAY-31, 2012 BE APPROVED
5. REPORTS	

Subject **Discussion**

5.2 President's Report

- A listing of upcoming HBC Events and Walkabout Sessions were included for information on the blotter. It was noted that future listings will include SJHC and SJV sessions.
- Congratulations were extended to Winnie Doyle who is the recipient of the John C. Sibley Award from the McMaster University Faculty of Health Sciences. The award is presented annually to part time faculty members who have made outstanding contributions to the education of health professionals. Winnie was congratulated on this tremendous achievement.

D. Higgins – President – St. Joseph's Healthcare

- An article with respect to the integrated comprehensive care project which was published on June 4th in the Hamilton Spectator was circulated on the blotter.
- An update on the SHARP project was provided. SJHH's Programs for Assessment of Technology In Health (PATH) Research Institute has developed a program aimed at improving patient outcomes and system efficiencies by determining which purchases are safe and the most effective for patients and cost effective for the hospital.

ACTION: A PRESENTATION WILL BE MADE ON THE SHARP PROJECT AT A FUTURE MEETING OF THE HBC

- In response to a question, it was noted that further opportunities for integration of functions are currently being explored by SJHH, SJV and SJHC.

5.3 President of the Medical Staff

The following was reported:

- The Quarterly Medical Staff Meeting was held on June 26th. There was a presentation on the SJHH Medical Staff Association Website and a Redevelopment Project Update – West 5th Campus was overviewed. T. Packer reported on a new process for engaging medical staff in discussion including an "im camera" section at meetings without the presence of Administration.
- There was discussion with respect to the upcoming changes from the federal government regarding health care provided to certain refugee populations. These changes will be effective July 1st. SJHH has noted that there will be challenges with respect to these changes. The Senior Leadership Team will continue to work with the medical staff, registration staff and community partners to address this issue. A meeting was also held between SJHS and representatives from the Federal Government to discuss concerns with respect to the new legislation.

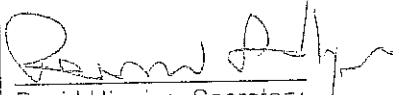
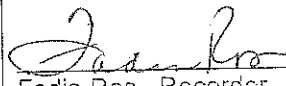
5.4 St. Joseph's Healthcare Foundation and St. Joseph's Villa Foundation

St. Joseph's Healthcare Foundation

- There was no report.

St. Joseph's Villa Foundation

- June 21 saw the opening of the SIM Gym at the Villa. The opening was attended by several HBC members. This Gym was made possible by a grant from Aviva Insurance. M. Ellis and her team at the SJV Foundation as well as the assistance from Pearson Dunn Insurance was thanked for their tremendous efforts.
- The Annual Report of SJV Foundation were distributed on the blotter.
- P. Tice was thanked for his contributions as a member of the SJV Foundation Board of Directors.
- The Neil McArthur Memorial Golf Tournament will be held on October 2nd at the Dundas Valley Golf and Curling Club.

Subject	Discussion
6. OTHER BUSINESS	There was no other business.
6.1 Summary of HBC Closed Meeting Session	<ul style="list-style-type: none"> • A summary of the April 26, 2012 HBC Closed Meeting Session was reviewed. The motions summary will be placed on the hospital website on a monthly basis.
7. INFORMATION ITEMS	There were no information items.
8. MOTION TO MOVE INTO THE ANNUAL GENERAL MEETING ST. JOSEPH'S HOME CARE	<p>There was no further business and the meeting adjourned at 1555 hours.</p> <p>It was MOVED by R. Rocci, SECONDED by P. Tice, VOTED AND CARRIED</p> <p>THAT THE HBC MOVE INTO THE ANNUAL GENERAL MEETING OF ST. JOSEPH'S HOME CARE</p> <p>_____ Carl Santoni, Acting Chair</p> <p> _____ David Higgins, Secretary</p> <p> _____ Fadia Ros, Recorder</p>

OPEN REPORT TO THE HAMILTON BOARD COMMITTEE – SEPTEMBER 2012

SECTION 1: HBC REPORTING

1.0 Environmental Scan

1.1 SJHC: Community Care Access Centre (CCAC): New Service Provider Contracts

The Request for Proposal (RFP) process for CCAC contracts has been eliminated. In the new format, current service providers will continue their association with their local CCACs and would only lose their contract for not achieving performance targets.

The MoHLTC is working on new Contract Management Guidelines for CCAC. The key requirements for the Guidelines are:

- A shift towards population based contracts
- Provincial performance management framework
- Transparent public reporting on Service Provider performance
- Value based pricing for quality based procedures such as hip and knee, hip fracture, wound, stroke, palliative care
- Regular re-examination of pricing to reflect the cost of evidence based best practice care pathways and achievement of efficiencies
- Continuous quality improvement plans for CCACs and SPs

The Ministry expects open ended contracts which can only be lost due to poor performance. This requires an out-clause for providers to be added to the contract.

Starting September 7, 2012, the Ontario Association of Community Care Access Centres (OACCAC) has scheduled a weekly teleconference with Service Providers (SP) over the next four weeks to discuss the changes to the CCAC contract that will be in effect starting October 1, 2012. The language in this two-year contract (ending September 30, 2014) will allow for the changes expected in home care.

1.2 SJHC: We Care Home Health Services Expands Therapy Offering

On August 30, 2012, We Care Home Health Services announced that it has partnered with several leading companies to expand its therapy offerings.

1.3 SJVD: Surge Learning

The Long Term Care Homes Act 2007 has implemented additional annual mandatory requirements for staff to complete. The Villa has been proactive and has implemented Surge Learning, an online tool, to assist with charting mandatory requirements. To date 350 staff have completed the introduction to the system. Highlights are tracking of attendance at fire and mock emergency drills; reporting by user, course, status of all training, skills, course evaluation and program evaluations.

1.4 SJVD: L-SAA/LAPS

Ontario's LHINs are required under the *Local Health Services Integration Act, 2006*, to negotiate service accountability agreements with the health service providers they fund. The agreements with long term care homes are referred to as Long Term Care Home Service Accountability Agreements (L-SAA) and the current L-SAA began in April 1, 2010 to April 1, 2013.

A process has been initiated by the LHIN to collaborate on the development of the next L-SAA. The LHIN will be scheduling information sessions to educate the homes on the plan. A planning document, Long Term Care Home Accountability Planning Submission is also required which highlights service planning, measurement and evaluation of health services and organizational performance.

1.5 SJVD: SJVD Family Council

Family Council has organized an interactive forum designed for LTC staff, health care professionals, family members, and the general public highlighting "PSWs – A Cornerstone to Long Term Care Success – Partnering to Share Expectations". This event will be held on Thursday, October 18, 2012 at 9:00 a.m. to 4:00 p.m. in the Villa Auditorium. Speakers are Dr. Pat Armstrong, York University Researcher and Professor of Sociology; Lynelle Hamilton, Practise Advisor, Personal Support Network of Ontario and Natalie Mehra, Director of the Ontario Health Coalition. Panelists will be from Mohawk College PSW Program, St. Elizabeth Health Care Aide Administration, CUPE, MOH<C Task Force on Resident Care and Safety. Discussions will be based on:

- The role, training and expectations of PSWs in LTC facilities
- Achieving consistency in standards and training in all education facilities
- Common certification and a registry program
- The establishment of a self-regulatory body for PSWs

If anyone is interested in attending please contact Family Council Chair, Peter Gnish at pgnish@cogeco.ca.

2.0 Mission, Vision and Values Update

2.1 SJHH: Mental Health & Addictions: Family Education Program (FEP)

The revised FEP has been successfully offered several times this past year. It is geared towards families who have loved ones with schizophrenia and offers a series of group educational and support sessions on the illness, its management and the best practices related to interventions and recovery. Offered several times annually, the next series is Sept 12 to Dec 5. The SJHH Schizophrenia & Community Integration Service's (SCIS) partners with community agencies such as the Schizophrenia Society of Ontario.

2.2 SJHC: Ontario Community Support Association New CEO

On August 31, OCSA announced that it has appointed Deborah Simon as Chief Executive Officer for the organization. Ms. Simon is a highly respected champion of the non-profit home and community care sector with three decades of health care experience including more than 20 years in the community sector. Ms. Simon begins her new role September 17, 2012.

Building on the widespread political consensus that home and community care must be an integral part of the province's health care strategy in order to improve health outcomes and manage public costs, some of the challenges that will be a focus for the incoming CEO (and the sector as a whole) include:

- Support the implementation of the Ontario Government's Seniors Care Strategy
- Matters relating to the appropriate distribution of funding earmarked for home and community care in the 2012 Ontario Budget through continued, thoughtful engagement with policy makers
- Addressing the unique needs in delivering care in rural and northern communities.
- Specific measures to attract and retain Personal Support Workers must be implemented.
- Ensuring non-profit home and community care agencies have sufficient capacity to deliver programs and services for seniors, people with disabilities and all those who need them.

2.3 SJHC: Consumers Choice Award 2012

St. Joseph's Home Care has been awarded the Consumer Choice Award (CCA) in Hamilton for best home health care provider for the second consecutive year. SJHC has won this prestigious award, introduced in the Hamilton region in 2011, based on four selection criteria: Quality of service provided, Value of services provided, Appearance of the business, and Overall service. SJHC has been the preferred Home Health Care Provider for each of these selection criteria.

The Award was officially presented at a Gala hosted on September 20, 2012. Over the next several months SJHC will be working with CCA staff to best leverage the opportunity to continue increasing SJHC's visibility in the Hamilton community.

3.0 Planning and Development

3.1 SJHH: West 5th Campus Redevelopment

As of end of August construction is 65% complete and on target for substantial completion on December 6, 2012. The last crane was removed from the site late August. The building is moving quickly to becoming watertight in October. The corner of the building at West 5th Street and Fennel Avenue is taking shape; the auditorium layout is clearly evident. Project Budget remains on target. The majority of departments at the West 5th Campus have identified Transition Leads for the move; kick off meetings with Health Care Relocations (HCR - our transition advisors) will occur mid September. Next steps will be for HCR to meet with Transition Leads, gather the necessary information in order to determine the move schedule.

The Operational Readiness Steering Committee has resumed their meeting schedule. The Operational Readiness Project Charter has been developed and currently under review.

SECTION 2 – OPERATIONAL INFORMATION

1.0 SJHH

1.1 *Wait Times for Cancer Surgery at SJHH*

There is concern that the Hamilton Niagara Haldimand Brant LHIN has the second highest wait times for cancer surgery in the Province. Moreover, the LHIN performance is negatively affected by the long wait times for cancer surgery at SJHH. To understand these wait times it is important to review the wait times for patients in each cancer disease group. The 90th percentile wait times for patients at SJHH are below the LHIN target wait of 58 days in all but two disease site categories. The following table outlines the wait times for cancer surgery at SJHH

Cancer surgery Wait Times April-August 2012

HNHB LHIN	90 th percentile target 58 days		
SJHH	90 th percentile	Average	Median
All Cancer Cases	118 days	43 days	21 days
Breast	27		
Colorectal	30		
Endocrine	44		
Gynecology	51		
Head and Neck	38		
Stomach	35		
Esophagus	39		
Lung	35		
Genitourinary	179		
Prostate	168		

The Chief of Surgery, Dr. Adili, is working with the Urologists to ensure their wait time data reported through the surgeon's office to the Provincial Wait Time Information System is accurate. It is important to understand that the long wait times for both prostate and genitourinary surgery are in large part because patients are selecting a urologist here at SJHH thereby a large number of patients are waiting in both groups. In addition, patients are selecting a procedure that is not available at other LHIN centres such as minimal access surgery or robotic for prostate surgery. It is noteworthy that 50% of the total patients waiting for genitourinary and prostate surgery are waiting at SJHH.

2.0 SJHC

2.1 *Neighbourhood Model for Seniors at Risk*

Effective October 1, 2012, the HNHB Local Health Integrated Network (LHIN) will be eliminating the paymaster/flow-through between the two agencies that run the Neighbourhood Model for Seniors at Risk program, Catholic Family Services (CFS) and SJHC. The funding envelope will be split between CFS and SJHC, with SJHC receiving its own budget to administer the care portion of the program.

SJHC does not expect any impact regarding the ongoing funding of this program. The service model will continue without interruption or significant change.

HNHB LHIN plans to have the two agencies report separately by October 30, 2012 for Q1 and Q2 data.

Hamilton Board Committee (HBC) – Summary of June 28th 2012 Closed Meeting Session

Motions Summary

Recommending HBC Committee	Motion Summary
Governance, Mission and Values	It was voted that the: - HBC be expanded by one member to a total of 13 voting board member positions
Resource & Audit	It was voted that the: - Hamilton Board Committee – St. Joseph’s Healthcare Hamilton voting members approve the St. Joseph’s Healthcare Hamilton internal operating budget for the year of April 1, 2012 – March 31, 2013 - Hamilton Board Committee – St. Joseph’s Healthcare Hamilton voting members approve the St. Joseph’s Healthcare Hamilton attestation for the period April 1, 2011 – March 31, 2012 prepared in accordance with Section 15 of the Broader Public Sector Accountability Act (BPSAA) - Hamilton Board Committee – St. Joseph’s Healthcare Hamilton voting members recommends to the Board of Directors of St. Joseph’s Health System that KPMG chartered accountants be appointed as auditors for St. Joseph’s Healthcare Hamilton for the year ending March 31, 2013 - Hamilton Board Committee – St. Joseph’s Healthcare Hamilton voting members approve the St. Joseph’s Healthcare Hamilton investment policy statement - Hamilton Board Committee – St. Joseph’s Home Care voting members - appoint KPMG chartered accountants as auditors for St. Joseph’s Home Care for the year ending March 31, 2013 - Hamilton Board Committee – St. Joseph’s Home Care voting members – approve the St. Joseph’s Home Care audited financial statements for the year ended March 31, 2012 - Hamilton Board Committee – St. Joseph’s Home Care voting members – approve the St. Joseph’s Home Care consolidated budget for the year of April 1, 2012 – March 31, 2013 - Hamilton Board Committee – St. Joseph’s Villa Dundas voting members recommend to the Board of Directors of St. Joseph’s Health System that KPMG chartered accountants be appointed as auditors for the St. Joseph’s Villa Dundas and St. Joseph’s Villa Estates for the year ending December 31, 2012

Presentations and Reports to the HBC Summary

- Quality Committee presentations on topic of Patient Safety Culture Survey and Trigger Tools were discussed.
- Dr. Russell, Chief, Department of Medicine was the guest from the Medical Advisory Committee. Presentation on topic of General Internal Medicine Rapid Assessment Clinic (GIMRAC) was provided. This Clinic was developed to assist with ER wait times. Funding for this Clinic was provided by the LHIN. The GIMRAC is a model that appeals to all health care professionals and has had positive results. Readmission to hospital was very low for this population. The GIMRAC has been an excellent tool for ER diversion and assists in the reduction of wait times.
- Various SJHH Executive Patient Safety Walkabouts took place over the months of May and June with visits to Ambulatory Therapeutics, Day Surgery and the Eye Program at the King Campus.
- Patient and Family Council (PFC) Meeting was held on June 18th. A presentation on the new Visitor’s Policy was made and input was sought. A presentation on the Home First Policy took place and communication to patients and their families was discussed. It was noted that discussion will also take place with respect to expansion of the PFC to include St. Joseph’s Villa and St. Joseph’s Home Care.
- The SJHH Leadership Convention was held on June 5th at the Hamilton Convention Centre. The Convention was attended by a total of 471 staff, physicians, volunteers and board members. An overview of the strategic plan was provided. Keynote speakers included Dr. Brian Goldman and Dr. Nick Kates.



President's Report to the Hamilton Board Committee
St. Joseph's Healthcare Foundation
September 27, 2012

Our \$75 million *Timeless Care, Tomorrow's Discoveries* Campaign activities continue. We have surpassed the \$65 million mark and confirmed a number of new gifts to the Campaign.

We celebrated a \$300,000 gift from Scotiabank on September 20th with an event and reception at the W5th Campus that was well attended by bank representatives as well as friends of St. Joe's and staff members. In recognition of the bank's generous support, the *Bridge to Recovery* area in the new Margaret and Charles Juravinski Centre for Integrated Healthcare will be named in their honour. More gift announcements are planned in the coming weeks, including an event to pay tribute to a major gift in support of the mental health and addiction program by a local communications company.

Our *Campaign Check Up – 2012* publication is now being distributed to our Campaign supporters. It showcases support toward our Campaign pillars: mental health care, surgical care, and research. Highlights include articles on: The Lewis and Ruth Sherman Foundation who contributed \$1.75 million in two wonderful gifts toward the W5th redevelopment; GlaxoSmithKline's \$300,000 investment in respiratory care and research at St. Joe's Firestone Institute; and Ben Gould, Chair of the Hamilton Board Committee, who talks about his positive experience taking part in the *Around the Bay Road Race* both as a runner and as our top individual fundraiser for 2012!

For prospective Campaign supporters, we are continuing to conduct small group and personal tours of the new surgical centre, featuring the da Vinci Surgical Robotic System. In addition, we have just started offering "hard hat" tours of the Margaret and Charles Juravinski Centre for Integrated Healthcare.

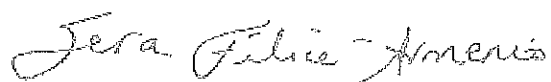
On September 14, this year's TD Grants in Medical Excellence and Research Fellowship were presented with an event at the Hospital. This is always a highly anticipated event for our donor, TD Bank Group, and our winning St. Joe's staff recipients of these educational grants.

The Foundation's new *Grateful Patient Program* was officially launched within the Hospital. Attractive posters, brochures and elevator wraps featuring "real" Hospital staff members are displayed throughout St. Joe's three campuses. These encourage grateful patients and their loved ones to say *thanks to a miracle worker at St. Joe's* by making a gift to honour a caregiver or care team. We present those honoured with a special wing-shaped pin, recognizing them as a *St. Joe's Miracle Worker*, often accompanied by a donor's personal note of thanks. The initiative has been well received by patients, visitors and staff. Remarkably, close to 100 individuals and departments have already been cited for their efforts and in turn recognized through this "good news" program.

Our St. Joe's Golf Classic in memory of Shirley Elford was held in late May at Glencairn Golf Club and the 10th Annual Lina DeSantis Memorial Golf Tournament was again held at Glendale Golf & Curling Club on September 6th. Both were highly successful and a total of \$193,000 was raised at these events. Planning is in full swing for the 15th Annual Holiday Gala, *Palais de Neige*, will take place at LIUNA Station, Saturday, November 17.

The Foundation is embarking on planning for a new 5-year strategic plan to follow the campaign plan that has served as our strategic plan for the last 4 years. The Foundation Board will be having a Board strategic planning retreat this October to begin the process. We hope to have a new strategic plan by April 2013. I look forward to keeping you apprised.

Respectfully submitted,

A handwritten signature in cursive script that reads "Sera Filice-Armenio".

Sera Filice-Armenio
President & CEO