



St. Joseph's Hamilton Joint Boards of Governors

December 2018

Open Agenda Package – Web Version

OUR
mission
vision
values



OUR MISSION //

Living the Legacy: Compassionate Care. Faith. Discovery.

OUR VISION //

On behalf of those we are privileged to serve, we will deliver an integrated, high quality care experience, pursue and share knowledge, and respect our rich diversity, always remaining faithful to our Roman Catholic values and traditions.

OUR VALUES //

Dignity. Respect. Service. Justice. Responsibility. Enquiry.

St. Joseph's
Home  Care

St. Joseph's
Healthcare  Hamilton

St. Joseph's
Villa  Dundas

Mission: Living the Legacy – Compassionate Care.
Faith. Discovery.

Vision: On behalf of those we are privileged to serve, we will: deliver an integrated high quality care experience, pursue and share knowledge, respect our rich diversity, always remaining faithful to our Roman Catholic values and traditions.

Values: We commit ourselves to demonstrate in all that we undertake, the vision and values that inspired our Founders, the Sisters of St. Joseph. These are: **Dignity, Respect, Service, Justice, Responsibility and Enquiry.**

JBG Values

Justice – for all in need



Definition

Justice is synonymous with such words as fairness, fair-mindedness, even-handedness, and impartiality. In order to be just, one has to be able to serve everyone who needs health care without discriminating against anyone who needs health care.

Behaviours

- Consistency in promoting justice and preventing injustice
- Is fair in practice
- Demonstrate impartiality

St. Joseph's Hamilton Joint Boards of Governors – Open Agenda
Thursday, December 20, 2018
3:30 – 6:00 p.m.

Dofasco Boardroom – 2nd Floor – Juravinski Innovation Tower – T2215

- Elected Members** Mr. Sonny Monzavi (Chair), Mr. Lee Clayton, Dr. Naresh Agarwal, Mr. Peter Tice, Ms. Moira Taylor, Mr. Tony Thoma, Mr. David Tonin, Mr. Adriaan Korstanje, Ms. Lynn McNeil, Mr. Rod Dobson, Mrs. Barb Beaudoin, Mrs. Catherine Olsiak, Dr. Carolyn Byrne, Dr. Laura Harrington, Mr. Leo Perri.
- Ex-Officio Members** Dr. Greg Rutledge, Ms. Winnie Doyle, Dr. David Russell, Dr. Paul O'Byrne, Ms. Larisa Volman.
- Senior Management Team** Ms. Mieke Ewen, Dr. Carolyn Gosse, Dr. Jack Gauldie, Dr. Tom Stewart.
- Resource** Ms. Jessica Fry, Mrs. Fadia Voogd, Ms. Sera Filice-Armenio, Ms. Maureen Ellis.

VALUES: D = dignity, R1 = respect, S = service, J = justice, R2 = responsibility, E = enquiry

Time	Item	Topic	Motion	Values	Lead	Page
3:35pm	1.0	Call to Order				
	1.1	<i>Opening Prayer and Reflection on JUSTICE</i>		R2	B. Beaudoin All	
	1.2	<i>Introduction of Guests</i>				
	1.3	<i>Declaration of Conflict of Interest</i>				
	1.4	<i>Approval of Agenda</i>	<u>All JBG Voting Members:</u> THAT THE OPEN AGENDA OF THE DECEMBER 20, 2018 ST. JOSEPH'S HAMILTON JOINT BOARDS OF GOVERNORS COMMITTEE MEETING BE APPROVED	R2	S. Monzavi	
3:55pm	2.0	Consent Agenda				
	2.1	<i>Approval of St. Joseph's Hamilton Joint Boards of Governors Open Minutes</i>	<u>All JBG Voting Members:</u> THAT THE OPEN MINUTES OF THE NOVEMBER 29, 2018 ST. JOSEPH'S HAMILTON JOINT BOARDS OF GOVERNORS MEETING BE APPROVED	R2	S. Monzavi	

Time	Item	Topic	Motion	Values	Lead	Page
	2.2	<i>Governance Mission and Values Committee Minutes and Motions</i>	<p><u>All JBG Voting Members</u> THAT THE MINUTES OF THE GOVERNANCE, MISSION AND VALUES COMMITTEE MEETING OF DECEMBER 4, 2018 BE ACCEPTED FOR INFORMATION</p> <p><u>SJHH Voting Members</u> THAT THE PROPOSED UPDATES TO THE SJHH BY-LAWS BE APPROVED (FOR FINAL APPROVAL BY THE SJHS BOARD OF DIRECTORS)</p> <p><u>All JBG Voting Members</u> THAT POLICY 006-JBG OPEN/CLOSED/IN CAMERA BE APPROVED</p>	R2	A.Korstanje	
	2.2.1	<i>Strategic Plan Update</i>				
	2.3	<i>Resource and Audit Committee Minutes and Motions</i>	<p><u>All JBG Voting Members</u> THAT THE MINUTES OF THE RESOURCE AND AUDIT COMMITTEE MEETING OF DECEMBER 12, 2018 BE ACCEPTED FOR INFORMATION</p>		L. McNeil	
4:00pm	3.0	Quality & Patient Safety				
	3.1	<i>Quality Committee Minutes, Motions and Report</i>	<p><u>All JBG Voting Members</u> THAT THE MINUTES OF THE QUALITY COMMITTEE MEETING OF DECEMBER 11, 2018 BE ACCEPTED FOR INFORMATION</p>	S	D. Tonin	
4:20pm	4.0	Reports				
	4.1	<i>Report of Chair</i>		R2	S. Monzavi	

Time	Item	Topic	Motion	Values	Lead	Page
	4.2	<i>Report of the President and CEO, St. Joseph's Health System</i>		R2	T. Stewart	
	4.3	<i>Report of Presidents</i>		R2/S	C. Gosse W. Doyle	
	4.3.1	<i>Report of SJVD – C. Gosse</i>				
	4.3.2	<i>Report of SJHC – C. Gosse</i>				
	4.3.3	<i>Report of SJHH – W. Doyle</i>				
	4.4	<i>Report of the Chief Nursing Executive</i>		R2/S	L. Volman	
	4.5	<i>Report of the Vice President Research</i>		R2	J. Gauldie	
	4.6	<i>Report of the Chief of Staff</i>		R2	D. Russell	
	4.7	<i>Report of President, Medical Staff Association</i>		R2	G. Rutledge	
	4.8	<i>Report of the President SJVD Foundation SJHH Foundation</i>		R2	M. Ellis S. Filice-Armenio	
4:50pm	5.0	Information / Education Items				
	5.1	Walkabout Schedule and Council Meeting Schedule		R2 / E	S. Monzavi	
	5.2	LHIN Board Meeting Briefing Note				
4:50pm	6.0	Adjournment				
	6.1	<i>Motion to adjourn</i>	<u>All JBG Voting Members:</u> THAT THE OPEN SESSION OF THE ST. JOSEPH'S HAMILTON JOINT BOARDS OF GOVERNORS MEETING BE ADJOURNED		S. Monzavi	
4:50pm	7.0	Break followed by Closed Session				



Committee: **St. Joseph's Hamilton Joint Boards of Governors – OPEN SESSION** Date: November 29, 2018
 Called to order at: 1530 hours Adjourned: 1650 hours

St. Joseph's Healthcare Hamilton Voting Members:

Mr. S. Monzavi, Mr. A. Korstanje, Ms. L. McNeil, Mr. P. Tice, Mrs. C. Olsiak, Dr. C. Byrne, Dr. N. Agarwal.

St. Joseph's Villa Dundas Voting Members:

Mr. S. Monzavi, Mr. A. Korstanje, Ms. L. McNeil, Mrs. M. Taylor, Mr. T. Thoma, Mr. R. Dobson, Dr. L. Harrington.

St. Joseph's Homecare Hamilton Voting Members:

Mr. S. Monzavi, Mr. A. Korstanje, Ms. L. McNeil, Mr. L. Clayton, Mr. D. Tonin, Mrs. B. Beaudoin, Mr. L. Perri.


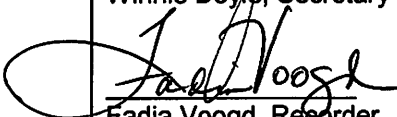
Location: Dofasco Boardroom – Juravinski Innovation Tower
 Present: Mr. S. Monzavi, Chair, Mr. A. Korstanje, Mr. R. Dobson, Mr. T. Thoma, Mr. D. Tonin, Mrs. M. Taylor, Mrs. L. McNeil, Mrs. C. Olsiak, Dr. N. Agarwal, Ms. W. Doyle, Dr. C. Byrne, Mr. L. Clayton, Ms. L. Volman, Mrs. B. Beaudoin., Dr. L. Harrington, Mr. B. Guest.
 Regrets: Mr. P. Tice, Mr. L. Perri , Dr. T. Stewart, Dr. P. O'Byrne, Dr. G. Rutledge.
 Resource Staff: Mrs. F. Voogd, Dr. C. Gosse, Ms. M. Ewen, Ms. S. Hollis, Mr. R. Badzioch, Ms. T. Coxon, Mrs. S. Trowbridge, Ms. J. Fry, Ms. S. Makawita, Ms. S. Filice-Armenio, Dr. J. Hunter, Dr. J. Gauldie.
 Guests: Mr. J. Woods, Dr. G. Martin.
 NEXT MEETING December 20, 2018

Subject	Discussion
PROTOCOL	
1.0 CALL TO ORDER	The meeting was called to order at 1530 hours by S. Monzavi.
1.1 OPENING PRAYER	M. Taylor opened the meeting with a prayer. There was reflection with respect to the value of ENQUIRY. M. Kho from the Research Institute was present and gave a reflection on the value of Enquiry.
1.2 INTRODUCTION OF GUESTS	All invited guests were introduced.
1.3 DECLARATION OF CONFLICT OF INTEREST	<ul style="list-style-type: none"> There was no conflict of interest.
	<u>All JBG Voting Members</u>
1.4 APPROVAL OF AGENDA	<i>ON MOTION DULY MADE AND SECONDED THE FOLLOWING RESOLUTION WAS PASSED:</i>
	THAT THE ST. JOSEPH'S HAMILTON JOINT BOARDS OF GOVERNORS AGENDA BE APPROVED AS CIRCULATED
	<u>All JBG Voting Members</u>
2. CONSENT AGENDA	
2.1 APPROVAL OF ST. JOSEPH'S HAMILTON JOINT BOARDS OF GOVERNORS OPEN MINUTES	<i>ON MOTION DULY MADE AND SECONDED THE FOLLOWING RESOLUTION WAS PASSED:</i>
	THAT THE MINUTES OF THE OPEN SESSION OF THE OCTOBER 25, 2018 ST. JOSEPH'S HAMILTON JOINT BOARDS OF GOVERNORS COMMITTEE BE APPROVED

Subject	Discussion
<p>2.2 GOVERNANCE, MISSION AND VALUES COMMITTEE MINUTES AND MOTIONS</p>	<ul style="list-style-type: none"> • There was no further discussion. <p style="text-align: center;"><u>All JBG Voting Members</u></p> <p><i>ON MOTION DULY MADE AND SECONDED THE FOLLOWING RESOLUTION WAS PASSED:</i></p> <p>THAT THE MINUTES OF THE GOVERNANCE, MISSION AND VALUES COMMITTEE OF NOVEMBER 6, 2018 BE ACCEPTED FOR INFORMATION</p> <p style="text-align: center;"><u>All JBG Voting Members</u></p> <p><i>ON MOTION DULY MADE AND SECONDED THE FOLLOWING RESOLUTION WAS PASSED:</i></p> <p>THAT THE OHA BOARD EVALUATION COMPLETED IN JUNE 2018 BE UTILIZED IN LIEU OF THE GOVERNANCE FUNCTIONING TOOL FOR ACCREDITATION BE APPROVED</p> <p style="text-align: center;"><u>All JBG Voting Members</u></p> <p><i>ON MOTION DULY MADE AND SECONDED THE FOLLOWING RESOLUTION WAS PASSED:</i></p> <p>THAT THE 022-JBG BOARD PEER REVIEW POLICY AND PROCESS BE APPROVED</p>
<p>2.2.1 Strategic Planning Update</p>	<ul style="list-style-type: none"> • J. Woods provided an update on the strategic planning process to date for SJHC and SJVD. Environmental scanning has been completed and separate executive retreats have been scheduled. Work continues on identifying the five strategic priorities. • The Hospital Strategic Planning timetable was reviewed. Noted that Executive Leads are working on planning details, and design/communications planning has begun. A plan for implementation is currently in the planning stages and a coach has been retained. It was suggested that the launch be moved to mid-March instead of February 2019 due to timing issues with other major projects. This was supported by the JBG. There was discussion with respect to the tight timing issues and the process for the selection of front line Strategy Ambassadors was discussed.
<p>2.3 RESOURCE AND AUDIT COMMITTEE MINUTES AND MOTIONS</p>	<ul style="list-style-type: none"> • The Treasurer's Report was reviewed. <p style="text-align: center;"><u>All JBG Voting Members</u></p> <p><i>ON MOTION DULY MADE AND SECONDED THE FOLLOWING RESOLUTION WAS PASSED:</i></p> <p>THAT THE MINUTES OF THE RESOURCE AND AUDIT COMMITTEE OF NOVEMBER 21, 2018 BE ACCEPTED FOR INFORMATION</p> <p style="text-align: center;"><u>SJVD Voting Members</u></p> <p><i>ON MOTION DULY MADE AND SECONDED THE FOLLOWING RESOLUTION WAS PASSED:</i></p>

Subject	Discussion
<p>3. QUALITY AND PATIENT SAFETY</p> <p>3.1 QUALITY COMMITTEE MINUTES, MOTIONS AND REPORT</p> <p>4. MEDICAL ADVISORY COMMITTEE PRESENTATION</p> <p>5. REPORTS</p> <p>5.1 REPORT OF CHAIR</p>	<p>THAT THE 2019-2020 COMMUNITY ACCOUNTABILITY PLANNING SUBMISSION (CAPS) BE APPROVED</p> <p style="text-align: center;"><u>SJHC Voting Members</u></p> <p><i>ON MOTION DULY MADE AND SECONDED THE FOLLOWING RESOLUTION WAS PASSED:</i></p> <p>THAT THE 2019-2020 COMMUNITY ACCOUNTABILITY PLANNING SUBMISSION (CAPS) BE APPROVED</p> <p style="text-align: center;"><u>SJVD Voting Members</u></p> <p><i>ON MOTION DULY MADE AND SECONDED THE FOLLOWING RESOLUTION WAS PASSED:</i></p> <p>THAT THE 2019-2022 LONG TERM CARE HOME ACCOUNTABILITY SUBMISSION (LAPS) BE APPROVED</p> <ul style="list-style-type: none"> • A patient story was relayed involving a resident's journey through the intake and admission process at SJVD. As a result of this story, the Villa now has new interventions in place to handle high risk residents. • Webex presentations included the following: Quality Report for SJVD, Quality Improvement Plans and Quality and Safety Metrics, Semi Annual Report for Critical Incidents. A presentation on the new legislation for Legalization of Cannabis for SJHH, SJHC and SJVD was also highlighted. • Monthly critical incident reports were overviewed. <p style="text-align: center;"><u>All JBG Voting Members</u></p> <p><i>ON MOTION DULY MADE AND SECONDED THE FOLLOWING RESOLUTION WAS PASSED:</i></p> <p>THAT THE MINUTES OF THE QUALITY COMMITTEE OF NOVEMBER 13, 2018 BE ACCEPTED FOR INFORMATION</p> <ul style="list-style-type: none"> • There was no MAC presentation this month. <ul style="list-style-type: none"> • The Search Committee for the Joint NH/SJHH Chief, Mental Health and Addictions has been meeting regularly and an announcement is expected very shortly. • An update on the Search Committee for the President, SJHH was provided. • S. Monzavi attended the Professional Advisory Committee Health Professionals Excellence in Practice Awards on November 6th and the Mission Legacy Awards on November 15th.

Subject	Discussion
5.2 REPORT OF THE PRESIDENT AND CEO SJHS	<ul style="list-style-type: none"> The event on November 23rd featuring Dr. Rueben Devlin, the Special Advisor and Chair of the Premier's Council on Improving Healthcare and Ending Hallway Medicine was very well attended and it was noted that in addition to the discussion Dr. Devlin was given a tour of the West 5th Campus.
5.3 REPORT OF PRESIDENTS	
5.3.1 Update on SJVD – C. Gosse	<ul style="list-style-type: none"> It was noted that the Villa was the recipient of the Spectator's Readers' Choice Award receiving platinum for "Best Long Term Care Home" in the area. It was noted that Flu Shot Clinics began on October 22nd.
5.3.2 Update on SJHC – C. Gosse	<ul style="list-style-type: none"> There was no further update.
5.3.3 Update on SJHH – W. Doyle	<ul style="list-style-type: none"> It was noted that the Provincial Government is undertaking a review of government organizations such as Cancer Care Ontario, Health Quality Ontario, Ontario Renal Network, etc. It was noted that discussion will occur at the Governance, Mission and Values Committee with respect to the issue of Medical Assistance in Dying.
5.4 REPORT OF THE CHIEF NURSING OFFICER	<ul style="list-style-type: none"> A briefing note on collaborative partnerships between nurse educators from Niagara Health System (NHS) and SJHH and between SJHH nurses, physicians and inter-professional colleagues in the Women's and Infant's Program and McMaster University was provided.
5.5 VICE PRESIDENT RESEARCH	<ul style="list-style-type: none"> J. Gaudie gave an overview of the Research Institute (RI) of SJHH. Noted that the RI placed 25[#] in the top 40 research hospitals in Canada. It was noted that over 900 publications have been published over the past three years. It was also highlighted that in a two month period, the Firestone Institute for Respiratory Health had five publications in the prestigious clinical journal The New England Journal of Medicine. Various other Research Institute achievements were highlighted. It was noted that "opt out" arrangements are now in place with respect to "Access Research". This will allow our patients the best possible opportunities to participate in world class research here at SJHH. It was noted that a detailed process and standard operating procedures have been developed.
5.6 REPORT OF THE CHIEF OF STAFF	<ul style="list-style-type: none"> An update on the recommendations of the Hospital University Liaison Committee on the Post-Graduate Workforce was provided. Dr. Dan Perri has accepted the position of Chief Medical Information Officer effective December 1st. Dr. Chris Hayes was thanked for his tremendous contributions in leading SJHH through the very successful implementation of Dovetale. Updates on the Strategic Plan Research Working Group, External Review of the Head and Neck Oncology Program and physician recruitment were provided. Discussion occurred with respect to the Clinical Teaching Unit (CTU) situation and it was noted that discussions are ongoing with McMaster University, Hamilton Health Sciences and St. Joseph's Healthcare.
5.7 REPORT OF THE PRESIDENT MEDICAL STAFF ASSOCIATION	<ul style="list-style-type: none"> There was no report from the Medical Staff Association.

Subject	Discussion
<p>5.8 REPORT OF FOUNDATION PRESIDENTS</p> <p>SJVD FOUNDATION</p> <p>SJHH FOUNDATION</p> <p>6. INFORMATION EDUCATION ITEMS</p> <p>7. OTHER BUSINESS</p> <p>8. ADJOURNMENT</p>	<ul style="list-style-type: none"> • There was no report this month. • An update on the "Havana Nights" Gala, held on November 3rd was provided. The event was very successful and thanks were extended to the organizing committee. • The 10th Year Anniversary of the St. Joe's Baby Face Photo Wall was celebrated on November 8th. Over \$1M has been raised since its inception in 2008. • The Foundation participated in the Research Institute of St. Joe's Research Day. • An event to announce the arrival of a new orthopedic surgical robot was held on November 22nd. It was noted that this is Canada's first orthopedic surgical robot. • The Holiday Campaign kicked off on November 8th. Funds raised will be used to support the purchase of cardiac monitors for the birthing units. <p>6.1 Walkabout Schedule and Council Meeting Schedule 6.2 LHIN Board Meeting Briefing Note</p> <ul style="list-style-type: none"> • There was no other business noted. <p>THAT THE OPEN SESSION OF THE ST. JOSEPH'S HAMILTON JOINT BOARDS OF GOVERNORS BE ADJOURNED</p> <p>_____ Sonny Monzavi, Chair</p> <p> _____ Winnie Doyle, Secretary</p> <p> _____ Fadia Voogd, Recorder</p>