



## **St. Joseph's Hamilton Joint Boards of Governors**

*January 2019*

*Open Agenda Package – Web Version*

**Mission:** Living the Legacy – Compassionate Care.  
Faith. Discovery.

**Vision:** On behalf of those we are privileged to serve, we will: deliver an integrated high quality care experience, pursue and share knowledge, respect our rich diversity, always remaining faithful to our Roman Catholic values and traditions.

**Values:** We commit ourselves to demonstrate in all that we undertake, the vision and values that inspired our Founders, the Sisters of St. Joseph. These are: **Dignity, Respect, Service, Justice, Responsibility and Enquiry.**

# JBG Values

**Respect** – Mind, Body & Spirit of the Whole Person



## Definition

Places high emphasis on the well being and quality of life by responding to the needs of the whole person: body, mind and spirit. Appreciates the viewpoint and circumstances of others and recognizing the value of the individual

## Behaviours

- Provides positive interpersonal relations
- Is focused on the quality of life
- Is concerned with diversity

**St. Joseph's Hamilton Joint Boards of Governors – Open Agenda**  
**Thursday, January 31, 2019**  
**3:30 – 6:00 p.m.**

***Dofasco Boardroom – 2<sup>nd</sup> Floor – Juravinski Innovation Tower – T2215***

**Elected Members** Mr. Sonny Monzavi (Chair), Mr. Lee Clayton, Dr. Naresh Agarwal, Mr. Peter Tice, Ms. Moira Taylor, Mr. Tony Thoma, Mr. David Tonin, Mr. Adriaan Korstanje, Ms. Lynn McNeil, Mr. Rod Dobson, Mrs. Barb Beaudoin, Mrs. Catherine Olsiak, Dr. Carolyn Byrne, Dr. Laura Harrington, Mr. Leo Perri.

**Ex-Officio Members** Dr. Nina Ahuja, Ms. Winnie Doyle, Dr. David Russell, Dr. Paul O'Byrne, Ms. Larisa Volman, Dr. Tom Stewart.

**Senior Management Team** Ms. Mieke Ewen, Dr. Carolyn Gosse, Dr. Jack Gauldie.

**Resource** Ms. Stephanie Trowbridge, Mrs. Fadia Voogd, Ms. Sera Filice-Armenio, Ms. Maureen Ellis.

VALUES: D = dignity, R1 = respect, S = service, J = justice, R2 = responsibility, E = enquiry

Time	Item	Topic	Motion	Values	Lead	Page
<b>3:35pm</b>	<b>1.0</b>	<b>Call to Order</b>				
	1.1	<i>Opening Prayer and Reflection on RESPECT</i>		R2	A.Korstanje All	
	1.2	<i>Introduction of Guests</i>				
	1.3	<i>Declaration of Conflict of Interest</i>				
	1.4	<i>Approval of Agenda</i>	<u>All JBG Voting Members:</u> <b>THAT THE OPEN AGENDA OF THE JANUARY 31, 2019 ST. JOSEPH'S HAMILTON JOINT BOARDS OF GOVERNORS COMMITTEE MEETING BE APPROVED</b>	R2	S. Monzavi	
<b>3:55pm</b>	<b>2.0</b>	<b>Consent Agenda</b>				
	2.1	<i>Approval of St. Joseph's Hamilton Joint Boards of Governors Open Minutes</i>	<u>All JBG Voting Members:</u> <b>THAT THE OPEN MINUTES OF THE DECEMBER 20, 2018 ST. JOSEPH'S HAMILTON JOINT BOARDS OF GOVERNORS MEETING BE APPROVED</b>	R2	S. Monzavi	

Time	Item	Topic	Motion	Values	Lead	Page
	2.2 2.2.1	<i>Governance Mission and Values Committee Minutes and Motions</i> <i>Strategic Plan Update</i>	All JBG Voting Members <b>THERE WAS NO MEETING THIS MONTH</b>	R2	A.Korstanje	
	2.3	<i>Resource and Audit Committee Minutes and Motions</i>	All JBG Voting Members <b>THAT THE MINUTES OF THE RESOURCE AND AUDIT COMMITTEE MEETING OF JANUARY 23, 2019 BE ACCEPTED FOR INFORMATION</b>  SJHH Voting Members <b>THAT THE 2019/20 HOSPITAL ACCOUNTABILITY PLANNING SUBMISSION (HAPS) BE APPROVED</b>  SJHH Voting Members <b>THAT THE 2019/20 COMMUNITY ACCOUNTABILITY PLANNING SUBMISSION (CAPS) BE APPROVED</b>		L. McNeil	
<b>4:00pm</b>	<b>3.0</b>	<b>Quality &amp; Patient Safety</b>				
	3.1	<i>Quality Committee Minutes, Motions and Report</i>	All JBG Voting Members <b>THAT THE MINUTES OF THE QUALITY COMMITTEE MEETING OF JANUARY 8, 2019 BE ACCEPTED FOR INFORMATION</b>	S	D. Tonin	
<b>4:10pm</b>	<b>4.0</b>	<b>Reports</b>				
	4.1	<i>Report of Chair</i>		R2	S. Monzavi	
	4.2	<i>Report of the President and CEO, St. Joseph's Health System</i>		R2	T. Stewart	

Time	Item	Topic	Motion	Values	Lead	Page
	4.3	<i>Report of Presidents</i>		R2/S	C. Gosse W. Doyle	
	4.3.1	<i>Report of SJVD – C. Gosse</i>				
	4.3.2	<i>Report of SJHC – C. Gosse</i>				
	4.3.3	<i>Report of SJHH – W. Doyle</i>				
	4.4	<i>Report of the Chief Nursing Executive</i>		R2/S	L. Volman	
	4.5	<i>Report of the Vice President Research</i>		R2	J. Gauldie	
	4.6	<i>Report of the Chief of Staff</i>		R2	D. Russell	
	4.7	<i>Report of President, Medical Staff Association</i>		R2	N. Ahuja	
	4.8	<i>Report of the President SJVD Foundation SJHH Foundation</i>		R2	M. Ellis S. Filice-Armenio	
<b>4:50pm</b>	<b>5.0</b>	<b>Information / Education Items</b>				
	5.1	Walkabout Schedule and Council Meeting Schedule		R2 / E	S. Monzavi	
<b>4:50pm</b>	<b>6.0</b>	<b>Adjournment</b>				
	6.1	<i>Motion to adjourn</i>	<u>All JBG Voting Members:</u> <b>THAT THE OPEN SESSION OF THE ST. JOSEPH'S HAMILTON JOINT BOARDS OF GOVERNORS MEETING BE ADJOURNED</b>		S. Monzavi	
<b>4:50pm</b>	<b>7.0</b>	<b>Break followed by Closed Session</b>				

Committee: St. Joseph's Hamilton Joint Boards of Governors – OPEN SESSION Date: December 20, 2018  
Called to order at: 1530 hours Adjourned: 1650 hours

**St. Joseph's Healthcare Hamilton Voting Members:**

Mr. S. Monzavi, Mr. A. Korstanje, Ms. L. McNeil, Mr. P. Tice, Mrs. C. Olsiak, Dr. C. Byrne, Dr. N. Agarwal.

**St. Joseph's Villa Dundas Voting Members:**

Mr. S. Monzavi, Mr. A. Korstanje, Ms. L. McNeil, Mrs. M. Taylor, Mr. T. Thoma, Mr. R. Dobson, Dr. L. Harrington.

**St. Joseph's Homecare Hamilton Voting Members:**

Mr. S. Monzavi, Mr. A. Korstanje, Ms. L. McNeil, Mr. L. Clayton, Mr. D. Tonin, Mrs. B. Beaudoin, Mr. L. Perri.

Location: Dofasco Boardroom – Juravinski Innovation Tower

Present: Mr. S. Monzavi, Chair, Mr. A. Korstanje, Mr. R. Dobson, Mr. T. Thoma, Mr. D. Tonin, Mrs. M. Taylor, Mrs. L. McNeil, Mrs. C. Olsiak, Dr. N. Agarwal, Dr. T. Stewart, Ms. W. Doyle, Mr. P. Tice, Ms. L. Volman, Dr. P. O'Byrne, Mrs. B. Beaudoin, Dr. L. Harrington, Mr. L. Perri, Dr. D. Russell.

Regrets: Mr. L. Clayton, Dr. P. O'Byrne.

Resource Staff: Mrs. F. Voogd, Dr. C. Gosse, Ms. M. Ewen, Ms. S. Hollis, Mr. R. Badzioch, Dr. P. Bieling, Ms. K. Langstaff, Dr. J. Hunter, Ms. S. Makawita.

Guests: Mr. D. Stokke, Mr. J. Woods.

NEXT MEETING January 31, 2019

Subject	Discussion
<b>PROTOCOL</b>	
<b>1.0 CALL TO ORDER</b>	The meeting was called to order at 1530 hours by S. Monzavi.
<b>1.1 OPENING PRAYER</b>	B. Beaudoin opened the meeting with a prayer. There was reflection with respect to the value of JUSTICE. D. Stokke, RN and Team Leader Forensic Service gave an example of living the value of JUSTICE.
<b>1.2 INTRODUCTION OF GUESTS</b>	All invited guests were introduced.
<b>1.3 DECLARATION OF CONFLICT OF INTEREST</b>	<ul style="list-style-type: none"> <li>There was no conflict of interest.</li> </ul> <p style="text-align: center;"><u>All JBG Voting Members</u></p>
<b>1.4 APPROVAL OF AGENDA</b>	<p><i>ON MOTION DULY MADE AND SECONDED THE FOLLOWING RESOLUTION WAS PASSED:</i></p> <p><b>THAT THE ST. JOSEPH'S HAMILTON JOINT BOARDS OF GOVERNORS AGENDA BE APPROVED AS CIRCULATED</b></p>
<b>2. CONSENT AGENDA</b>	<p style="text-align: center;"><u>All JBG Voting Members</u></p>
<b>2.1 APPROVAL OF ST. JOSEPH'S HAMILTON JOINT BOARDS OF GOVERNORS OPEN MINUTES</b>	<p><i>ON MOTION DULY MADE AND SECONDED THE FOLLOWING RESOLUTION WAS PASSED:</i></p> <p><b>THAT THE MINUTES OF THE OPEN SESSION OF THE NOVEMBER 29, 2018 ST. JOSEPH'S HAMILTON JOINT BOARDS OF GOVERNORS COMMITTEE BE APPROVED</b></p>



Subject	Discussion
<p><b>2.2 GOVERNANCE, MISSION AND VALUES COMMITTEE MINUTES AND MOTIONS</b></p>	<ul style="list-style-type: none"> <li>• Discussion occurred with respect to the Good Governance Manual and best practices related to the recording of hospital business in the open and closed sessions of the board agenda. Noted that in camera meetings are meant for items that are not part of the business of the board.</li> <li>• It was noted that the generative discussion for the January JBG will be Utilization of LTC vs Acute Beds: History and Initiatives to Enhance Utilization.</li> </ul> <p style="text-align: center;"><u>All JBG Voting Members</u></p> <p><i>ON MOTION DULY MADE AND SECONDED THE FOLLOWING RESOLUTION WAS PASSED:</i></p> <p><b>THAT THE MINUTES OF THE GOVERNANCE, MISSION AND VALUES COMMITTEE OF DECEMBER 4, 2018 BE ACCEPTED FOR INFORMATION</b></p> <p style="text-align: center;"><u>SJHH Voting Members</u></p> <p><i>ON MOTION DULY MADE AND SECONDED THE FOLLOWING RESOLUTION WAS PASSED:</i></p> <p><b>THAT THE PROPOSED UPDATES TO THE SJHH BY-LAWS BE APPROVED (FOR FINAL APPROVAL BY THE SJHS BOARD OF DIRECTORS)</b></p> <p style="text-align: center;"><u>All JBG Voting Members</u></p> <p><i>ON MOTION DULY MADE AND SECONDED THE FOLLOWING RESOLUTION WAS PASSED:</i></p> <p><b>THAT POLICY 006-JBG OPEN/CLOSED/IN CAMERA BE APPROVED</b></p>
<p><b>2.2.1 Strategic Planning Update</b></p>	<ul style="list-style-type: none"> <li>• C. Olsiak, Chair of the JBG Ad Hoc Working Group for Strategic Planning, provided some opening remarks and described the work done by the Ad Hoc Working to set the stage for strategic planning at the three member organizations. <ul style="list-style-type: none"> <li>- Noted that the purpose of today's presentation was to have a governance discussion about the strategic directions and strategic goals that are currently under development by senior management.</li> <li>- Emphasized that some fluidity will be important to adapt to both internal and external pressures and opportunities.</li> </ul> </li> <li>• W. Doyle provided an update on the strategic planning process to date. The draft strategic plan directions were highlighted. Comments/suggestions included: <ul style="list-style-type: none"> <li>- The evolution of the Strategic Directions and Goals was well received and board members expressed the view that Management remains on track, from a governance perspective, in the journey from 'Concept Adopt' to 'Final Approval'</li> <li>- Board members reinforced the importance of using language and concepts that can be readily understood, especially for frontline clinicians, staff and volunteers so that they can clearly see their role in the plan.</li> <li>- Various wording changes were suggested for consideration and Board members also discussed the balance between inspiring and realistic goals.</li> <li>- In response to a question, it was noted that for research there is an external ranking system based on research dollars and publications. To move from a median to a relatively high ranking would require a very large increase in funding because of the size of the top ranked centres.</li> </ul> </li> <li>• The hospital strategic plan will be brought back to the January JBG for final approval.</li> <li>• Management will send out the slides presented</li> </ul>



Subject	Discussion
<p><b>2.3 RESOURCE AND AUDIT COMMITTEE MINUTES AND MOTIONS</b></p> <p><b>3. QUALITY AND PATIENT SAFETY</b></p> <p><b>3.1 QUALITY COMMITTEE MINUTES, MOTIONS AND REPORT</b></p>	<ul style="list-style-type: none"> <li>• Timelines for the SJHC and SJVD strategic planning processes were also outlined.</li> <li>• L. McNeil noted that the materials from keynote speakers at the IHI Conference will be sent to the JBG for their information.</li> <li>• The IT issue at SJVD has been resolved.</li> <li>• Dovetale Phase 2 implementation is going very well with no issues to report.</li> </ul> <p style="text-align: center;"><u>All JBG Voting Members</u></p> <p><i>ON MOTION DULY MADE AND SECONDED THE FOLLOWING RESOLUTION WAS PASSED:</i></p> <p><b>THAT THE MINUTES OF THE RESOURCE AND AUDIT COMMITTEE OF DECEMBER 12, 2018 BE ACCEPTED FOR INFORMATION</b></p> <ul style="list-style-type: none"> <li>• A patient story was relayed which involved a patient's journey through the Mental Health and Addictions Program, which included admission to the inpatient unit in the Mental Health and Addiction Program. The team developed a care plan, collaborated with community services and engaged the family by providing substance abuse education. It was noted that this story highlights the complexity in receiving effective treatment for patients with substance abuse issues, lack of community resources and extensive medical challenges.</li> <li>• Webex presentations for the Quality Report on Mental health and Addictions Program and Patient Safety Priority: Improving Access for SJHC and SJHH were highlighted.</li> <li>• The Health Quality Review of ED Return Visits and the Critical Incident Review and Trends – SJVD were overviewed.</li> </ul> <p style="text-align: center;"><u>All JBG Voting Members</u></p> <p><i>ON MOTION DULY MADE AND SECONDED THE FOLLOWING RESOLUTION WAS PASSED:</i></p> <p><b>THAT THE MINUTES OF THE QUALITY COMMITTEE OF DECEMBER 11, 2018 BE ACCEPTED FOR INFORMATION</b></p>
<p><b>4. REPORTS</b></p> <p><b>4.1 REPORT OF CHAIR</b></p> <p><b>4.2 REPORT OF THE PRESIDENT AND CEO SJHS</b></p>	<ul style="list-style-type: none"> <li>• Congratulations were extended to Dr. Laura Harrington on her appointment as Assistant Vice President, Faculty of Health Sciences, McMaster University, effective January 2019.</li> <li>• Dr. Greg Rutledge was thanked for his many contributions during his term as President, Medical Staff Association.</li> <li>• The Around the Bay Road Race will be held on March 31<sup>st</sup>, 2019. M. Taylor and C. Byrne will be the Co-Chairs for Team JBG.</li> <li>• Various SJHS and government updates were provided.</li> <li>• It was noted that the ICC team from SJHH has been granted agency status.</li> <li>• Changes with respect to the government and how business is conducted are expected to be announced early in the new year.</li> </ul>

Subject	Discussion
<b>4.3 REPORT OF PRESIDENTS</b>	
<b>4.3.1 Update on SJVD – C. Gosse</b>	<ul style="list-style-type: none"> <li>• An update on the hospice project was provided.</li> <li>• With respect to the implementation of the mortality tracker, it was noted that more in depth information will be brought forward in January.</li> </ul>
<b>4.3.2 Update on SJHC – C. Gosse</b>	<ul style="list-style-type: none"> <li>• There was nothing further to report.</li> </ul>
<b>4.3.3 Update on SJHH – W. Doyle</b>	<ul style="list-style-type: none"> <li>• The reduction in actual voluntary turnover was noted.</li> <li>• An update on the Dovetale go live in the Dialysis Clinic was provided.</li> <li>• It was requested that the volunteer department give an update/presentation at a future meeting of the JBG</li> <li>• There will be discussion at an upcoming Governance, Mission and Values Committee with respect to the Patient and Family Council, and potential attendance at an upcoming JBG meeting.</li> <li>• Changes with respect to the LHIN Home and Community Care positions were clarified.</li> </ul>
<b>4.4 REPORT OF THE CHIEF NURSING OFFICER</b>	<ul style="list-style-type: none"> <li>• A briefing note overviewing the SJHH skin and wound strategy was presented. Background, organization pressure injury prevalence study, and regional partnerships were highlighted.</li> </ul>
<b>4.5 VICE PRESIDENT RESEARCH</b>	<ul style="list-style-type: none"> <li>• There was no report.</li> </ul>
<b>4.6 REPORT OF THE CHIEF OF STAFF</b>	<ul style="list-style-type: none"> <li>• An update on the resident shortages in general surgery was provided. The plan going forward at the end of January/beginning of February was highlighted.</li> <li>• Updates with respect to neurosurgery guidelines, new in-patient respirology service and physician recruitment were provided.</li> </ul>
<b>4.7 REPORT OF THE PRESIDENT PROFESSIONAL STAFF ASSOCIATION</b>	<ul style="list-style-type: none"> <li>• There was no report.</li> </ul>
<b>4.8 REPORT OF FOUNDATION PRESIDENTS</b>	
<b>SJVD FOUNDATION</b>	<ul style="list-style-type: none"> <li>• There was no report this month.</li> </ul>
<b>SJHH FOUNDATION</b>	<ul style="list-style-type: none"> <li>• There was no report this month.</li> </ul>
<b>5. INFORMATION EDUCATION ITEMS</b>	<p>5.1 Walkabout Schedule and Council Meeting Schedule 5.2 LHIN Board Meeting Briefing Note</p>
<b>6. OTHER BUSINESS</b>	<ul style="list-style-type: none"> <li>• There was no other business noted.</li> </ul>
<b>7. ADJOURNMENT</b>	<p><b>THAT THE OPEN SESSION OF THE ST. JOSEPH'S HAMILTON JOINT BOARDS OF GOVERNORS BE ADJOURNED</b></p>

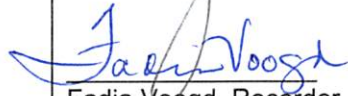
**Subject**

**Discussion**

Sonny Monzavi, Chair



Winnie Doyle, Secretary



Fadia Voogd, Recorder