



St. Joseph's Hamilton Joint Boards of Governors

November 2020

Open Agenda Package – Web Version

OUR
mission
vision
values



OUR MISSION //

Living the Legacy: Compassionate Care. Faith. Discovery.

OUR VISION //

On behalf of those we are privileged to serve, we will deliver an integrated, high quality care experience, pursue and share knowledge, and respect our rich diversity, always remaining faithful to our Roman Catholic values and traditions.

OUR VALUES //

Dignity. Respect. Service. Justice. Responsibility. Enquiry.

Responsibility – stewardship

Definition

Being a supportive and positive example for other team members. Being committed to meeting a high work standard. Continual learning and responsible use of time, human, financial and other resources directed to the common good.

Behaviours

- Is a leader
- Demonstrate resource consciousness
- Demonstrates a commitment to continual learning
- Fosters teamwork by supporting team decisions and building trust



Committee: St. Joseph's Hamilton Joint Boards of Governors – OPEN SESSION Date: October 29, 2020
Called to order at: 1530 hours Adjourned: 1710 hours

St. Joseph's Healthcare Hamilton Voting Members:

Mr. A. Korstanje, Ms. L. McNeil, Mr. D. Tonin, Mr. T. D'Souza, Mrs. C. Olsiak, Mrs. B. Beaudoin, Dr. N. Agarwal.

St. Joseph's Villa Dundas Voting Members:

Mr. A. Korstanje, Ms. L. McNeil, Mr. D. Tonin, Ms. M. Martin, Mr. R. Dobson, Dr. L. Harrington, Ms. R. Vespa.

St. Joseph's Homecare Hamilton Voting Members:

Mr. A. Korstanje, Ms. L. McNeil, Mr. D. Tonin, Mr. Wm. Koornstra, Mr. L. Perri, Mr. P. Szota.

Location: Dofasco Boardroom – Juravinski Innovation Tower

Present: Mr. A. Korstanje, Chair, Mr. R. Dobson, Mrs. L. McNeil, Dr. N. Agarwal, Mrs. B. Beaudoin, Dr. L. Harrington, Mr. L. Perri, Ms. M. Farrell, Mr. D. Tonin, Ms. M. Martin, Dr. D. Russell, Dr. T. Stewart, Ms. R. Vespa, Mr. P. Szota, Mr. Wm. Koornstra, Mr. T. D'Souza, Ms. D. Johnson, Ms. C. Williams, Mrs. C. Olsiak.

Regrets: Dr. P. O'Byrne, Dr. M. Miller.

Resource Staff: Ms. F. Voogd, Dr. C. Gosse, Mr. J. Woods, Ms. S. Trowbridge, Mr. J. Aldis, Ms. S. Filice-Armenio, Mr. D. Davidson, Dr. J. Gaudie.

Guests Open: Mr. M. Kanlic, Ms. M. Joyner.

Guests In-Camera:

NEXT MEETING November 26, 2020

Subject	Discussion
PROTOCOL	
1.0 CALL TO ORDER	The meeting was called to order at 1530 hours by A. Korstanje.
1.1 OPENING PRAYER	D. Tonin opened the meeting with a prayer. There was personal reflection with respect to the land acknowledgement and reflection with respect to the value of DIGNITY.
1.2 INTRODUCTION OF GUESTS	All invited guests were introduced.
2.0 CONSENT AGENDA PART "A"	<p>Noted there were no requests to remove items and therefore the following motions were approved:</p> <p style="text-align: center;"><u>All JBG Voting Members</u></p> <p><i>ON MOTION DULY MADE AND SECONDED THE FOLLOWING RESOLUTIONS WERE PASSED:</i></p> <p>THAT THE AGENDA FOR THE OPEN SESSION OF THE ST. JOSEPH'S HAMILTON JOINT BOARDS OF GOVERNORS BE APPROVED AS CIRCULATED</p> <p>THAT NO CONFLICT OF INTEREST WAS NOTED</p> <p>THAT THE MINUTES OF THE OPEN SESSION OF THE MEETING OF THE ST. JOSEPH'S HAMILTON JOINT BOARDS OF GOVERNORS HELD SEPTEMBER 24, 2020 BE APPROVED</p>
3.0 GENERATIVE DISCUSSION	<ul style="list-style-type: none"> • A generative discussion on Medical Device Reprocessing (MDR) was held. • An overview of the functions related to the MDR department was provided. • The presentation highlighted the Covid-19 response from the MDR Department, showcasing the 4 "S's" – source, spark, sustain and support. • The issues related to N95s were overviewed – shortage, investigation and treatment, validation, and migration to be a Provincial reprocessing hub and part of a study on the efficacy of reprocessing.

Subject	Discussion
<p>4.0 BUSINESS</p> <p>4.1 QUALITY COMMITTEE</p>	<ul style="list-style-type: none"> • M. Kanlic was thanked for his very informative presentation. Congratulations were extended to all the MDR for their tremendous efforts and innovative approaches. It was noted that this is an excellent example of research – the manner in which you confront a problem, how you go around the issue, proof it and get the evidence as to whether it works well or not. Research is endemic at SJHH at every level!! • A patient story was told about a patient who had two contrasting experiences at two different ambulatory areas of our hospital. This story touched on all the themes that a patient can experience when they attend an ambulatory clinic. It was noted that some of the takeaways as a result will be to enhance information on our website to ensure it is clear which entrances are open as well as ensuring there is a role designated to take responsibility to check in with patients in the waiting area. It was noted that this particular patient story was remarkable on many levels – it was a patient story based on their own experiences and observations. • An update on Covid-19 for all three sites was provided. A presentation on High Reliability – An Approach to Safety was provided. • The Quality Improvement Plan and Quality Data metrics for Q1 for SJHC was presented. Updates on patient falls and a Strategic Plan review of the scorecard target for Caring was also highlighted. <p style="text-align: center;"><u>All JBG Voting Members</u></p> <p><i>ON MOTION DULY MADE AND SECONDED THE FOLLOWING RESOLUTIONS WERE PASSED:</i></p> <p>THAT THE MINUTES OF THE QUALITY COMMITTEE MEETING OF OCTOBER 20, 2020 BE ACCEPTED FOR INFORMATION</p> <p style="text-align: center;"><u>All JBG Voting Members</u></p> <p><i>ON MOTION DULY MADE AND SECONDED THE FOLLOWING RESOLUTIONS WERE PASSED:</i></p> <p>THAT THE TARGETS FOR THE STRATEGIC DIRECTION OF CARING (FOR SJHH, SJVD AND SJHC) FOR 2020/2021 AND 2024/2025 AS OUTLINED AND PRESENTED IN THE STRATEGIC PLAN SCORECARD BE APPROVED</p>
<p>4.2 OTHER</p> <p>5.0 REPORTS</p>	<p>THE FOLLOWING REPORTS WERE RECEIVED FOR INFORMATION:</p> <p>GOVERNANCE COMMITTEE SUMMARY REPORT</p> <ul style="list-style-type: none"> • The summary report was overviewed which highlighted the annual review of JBG committee and subcommittee workplans, generative discussions, HHT/OHT update, OHA board assessment review, annual President's evaluation, and a pandemic update. • It was noted that the OHA is starting to provide virtual training sessions for new board members. Walkabouts and family council meetings are also an excellent way of understanding the patient experience and journey. All board members were encouraged to take place in these various sessions. • A very informative presentation was received from the Guelph and area Health Team as it related to their governance journey.

TREASURER'S REPORT FROM THE RESOURCE AND AUDIT COMMITTEE

- Overview of the Treasurer's Report was highlighted.
- Quarterly reports for each of the entities were received.
- An update on the annual insurance review and renewal occurred and discussion ensued with respect to this issue.
- An update on the hospice was also provided. It was noted that work on the interior has begun and construction is on track and on target for May 2021.

CHAIR'S REMARKS

- D. Johnson was thanked for her many contributions during her time as Interim Vice President, Clinical Services, particularly during the challenges related to the pandemic. C. Williams was welcomed as the new Executive Vice President and CNE.
- The Chair and Vice Chair toured the site of Margaret's Place hospice. It is an outstanding architectural space in all respects and it was felt that it will truly give a sense of healing and peace. All board members are encouraged to tour the facility.

REPORT OF PRESIDENTS**SJHC**

- There was no further report.
- An update on the expansion in the ICC Program was provided.

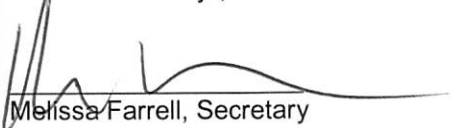
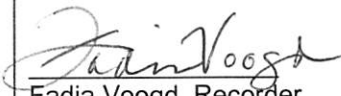
SJVD

- An update on the Reactivation Centre was provided. It was noted that this will also give the Villa an opportunity to renew some infrastructure.
- SJVD is continuing to prepare for compliance inspections.
- An update on research was provided. It was noted that SJVD will be part of an antibody study which will be led by researchers at McMaster. It was noted that it is gratifying to see this level of growth in the research platform being carried out at the Villa.

SJHH

- SJHH is taking on a significant role with respect to the Covid-19 Testing and Assessment Centres. The Digital Solutions Team has supported the move to digital testing and assessment and they were thanked for their tremendous work and efforts. In response to a question, it was noted that there is no testing backlog at this point in time, and all testing issues from last week have been resolved.
- SJHH has launched an ED Virtual Care model and it was noted that a proposal of how this could be realized provincially will be submitted. In response to a question, it was noted that discussions are underway as to whether the expansion of hours for this service could be accommodated and it appears that they could be expanded.
- The employee and physician engagement survey has been completed and results have been received. It was noted that the results have been very positive. It was noted that further discussions will occur with respect to the issue of work/life balance.
- M. Joyner provided an update on SJHH's Pandemic Framework for On-Site/In-Person Clinical Care Provision was provided. Key principles for service tier planning, process to approve ramp up/down, service tiers, sample indicators completed, and indicators included in status calculation were highlighted. It was noted that during Wave II it will be important to try and maintain as much surgical volume as possible. It was noted that at this point flu related admissions are not

Subject	Discussion
<p data-bbox="139 1144 440 1200">6.0 CONSENT AGENDA PART "B"</p> <p data-bbox="139 1268 435 1353">6.1 GOVERNANCE, MISSION AND VALUES COMMITTEE</p> <p data-bbox="139 1789 402 1844">6.2 RESOURCE AND AUDIT COMMITTEE</p>	<p data-bbox="607 151 1539 272">impacting space. In response to a question, it was noted that this information is shared at various tables such as the Hamilton Covid-19 Response Table and Ontario Health Regional Table and that locally SJHH has been working hand in hand with Public Health.</p> <p data-bbox="513 306 1227 331">REPORT OF THE EVP AND CHIEF NURSING EXECUTIVE</p> <ul data-bbox="561 340 1549 463" style="list-style-type: none"> <li data-bbox="561 340 1549 429">• The Smile Button – Face Behind the Mask initiative was highlighted. This organizational campaign began on September 15th and it has shown to increase levels of comfort, therapeutic alliance and safety for our patient community. <li data-bbox="561 434 1256 463">• An update on the Satellite Health Facility was provided. <p data-bbox="513 497 889 523">REPORT OF CHIEF OF STAFF</p> <ul data-bbox="561 532 1549 680" style="list-style-type: none"> <li data-bbox="561 532 1549 587">• An update on the MAC Executive Committee, new approach to understanding risk of Covid-19 transmission and physician recruitment were provided. <li data-bbox="561 591 1549 680">• A detailed overview with respect to Covid-19 transmission in the community was provided. WHO recommendations with respect to community spread were overviewed. <p data-bbox="513 715 1029 740">REPORT OF SJHS PRESIDENT AND CEO</p> <ul data-bbox="561 749 1549 995" style="list-style-type: none"> <li data-bbox="561 749 1549 838">• An update on the Covid-19 pandemic response to date was provided. An interesting historical perspective on plagues throughout the centuries was provided. <li data-bbox="561 842 1230 872">• Provincial and government updates were highlighted. <li data-bbox="561 876 1549 932">• The JBG was thanked for their support of the SJHS organizations during these unprecedented times. <li data-bbox="561 936 1549 995">• SJHS organizational updates including updates on retention/recruitment, Covid-19 fatigue, existing/future financial pressures, and fundraising were highlighted. <p data-bbox="513 1064 1305 1089">REPORT OF THE PRESIDENT, MEDICAL STAFF ASSOCIATION</p> <ul data-bbox="561 1098 850 1127" style="list-style-type: none"> <li data-bbox="561 1098 850 1127">• There was no report. <p data-bbox="513 1157 1549 1212">Noted there were no requests to remove items and therefore the following motions were approved:</p> <p data-bbox="889 1251 1182 1281" style="text-align: center;"><u>All JBG Voting Members</u></p> <p data-bbox="513 1310 1477 1366"><i>ON MOTION DULY MADE AND SECONDED THE FOLLOWING RESOLUTIONS WERE PASSED:</i></p> <p data-bbox="513 1400 1549 1464">THAT THE MINUTES OF THE GOVERNANCE, MISSION AND VALUES COMMITTEE MEETING OF OCTOBER 6, 2020 BE ACCEPTED FOR INFORMATION</p> <p data-bbox="889 1498 1182 1527" style="text-align: center;"><u>All JBG Voting Members</u></p> <p data-bbox="513 1557 1477 1613"><i>ON MOTION DULY MADE AND SECONDED THE FOLLOWING RESOLUTIONS WERE PASSED:</i></p> <p data-bbox="513 1647 1477 1770">THAT THE TARGETS FOR THE STRATEGIC DIRECTION OF LEADING AND LEARNING (FOR SJHH, SJVD AND SJHC) FOR 2020/2021 AND 2024/2025 AS OUTLINED AND PRESENTED IN THE STRATEGIC PLAN SCORECARD BE APPROVED</p> <p data-bbox="889 1804 1182 1834" style="text-align: center;"><u>All JBG Voting Members</u></p> <p data-bbox="513 1864 1477 1919"><i>ON MOTION DULY MADE AND SECONDED THE FOLLOWING RESOLUTIONS WERE PASSED:</i></p>

Subject	Discussion
<p>7.0 INFORMATION ITEMS</p> <p>7.1 REPORTS FROM FOUNDATIONS</p> <p>7.2 WALKABOUT AND COUNCIL MEETING SCHEDULES</p> <p>8.0 ADJOURNMENT</p>	<p>THAT THE TARGETS FOR THE STRATEGIC DIRECTION OF BUILDING (FOR SJHH, SJVD AND SJHC) FOR 2020/2021 AND 2024/2025 AS OUTLINED AND PRESENTED IN THE STRATEGIC PLAN SCORECARD BE APPROVED</p> <p style="text-align: center;"><u>SJHH Voting Members</u></p> <p><i>ON MOTION DULY MADE AND SECONDED THE FOLLOWING RESOLUTIONS WERE PASSED:</i></p> <p>THAT THE SJHH SIGNING OF CHEQUES AND ELECTRONIC FUNDS TRANSFERS (EFT) POLICY #001-FINANCE BE APPROVED</p> <p>SJHH Foundation</p> <ul style="list-style-type: none"> • An update on a gift from RBC was provided. • The Foundation was saddened to learn of the passing of D. Braley. He was an outstanding philanthropist and a passionate supporter of SJHH and the Hamilton community. • In partnership with HHS and McMaster University, a generous new gift to support healthcare research was announced and further information will be forthcoming in the next few days. • An update on the “Will Power” Campaign was provided. • Updates on various virtual events were overviewed. • The 2019-2020 Donor Impact Report will be reaching mailboxes in early November. <p>SJVD Foundation</p> <ul style="list-style-type: none"> • An update on the Fall marketing campaign “Gift of Care” was provided and it was noted that the media campaign will run from mid-October and continue through to mid-November. • All JBG members are invited to come for a tour of the hospice facility. • The interest from the community in the hospice project has been absolutely tremendous. • Major donor face to face meetings have been a challenge, however many tours of the hospice have continued at this time. • Various gifts to the SJVD Foundation were highlighted. • Fundraising initiatives for the SJVD were outlined and discussed. <ul style="list-style-type: none"> • The walkabout and council meeting schedule was circulated. <ul style="list-style-type: none"> • There was no further business and the meeting adjourned. <p>_____ Adriaan Korstanje, Chair</p> <p> Melissa Farrell, Secretary</p> <p> Fadia Voogd, Recorder</p>