

connections



Get the Shot. Not the Flu.

Aching muscles, sneezing, coughing, fever and chills. Most of us have at one time or another experienced the miserable symptoms of influenza. We all know how awful it can feel. Imagine yourself in that sorry state... Now hold that thought and read on.

The concept seems simple. Protect yourself. Protect your loved ones, colleagues and our patients – All in one shot! Last year SJHH reported 52% of staff got their flu shots. Although this was an improvement over the year before we still have a long way to go. Let's all work together to improve our numbers.

Maybe you're thinking that you don't have time to get the shot at one of our easy to access clinics or caravans at all three campuses, or that you're usually pretty healthy and don't expect influenza to knock you down for the count as the temperature drops. Emergency physician Dr. Ian Preyra has seen the impact influenza has both on patients, and the hospital as a whole, as he and his colleagues are on the front lines in witnessing flu every year. He believes that as health care workers, we all have the responsibility to do what we can to prevent the spread of influenza.

"The flu can spread quickly and make even healthy people very sick," says Dr. Ian Preyra, physician at St. Joseph's Healthcare Hamilton's Emergency Department. "To help stop the spread of the virus and to protect yourself and others, it's important to get the flu shot."

If you're still not convinced that you should

get the flu shot for your own benefit, consider those you work with – both patients and other colleagues.

"Health care workers are uniquely positioned to protect their patients. When healthy health care workers get sick with influenza they feel really lousy for a few days and then return to work; when patients contract influenza, for the most part they have underlying medical conditions that make them particularly prone to complications from the disease and could end up with pneumonia and not uncommonly die from their complications," says Dr. Maureen Cividino, Occupational Health Physician at St. Joseph's Healthcare Hamilton.

"We're hoping to empower all of our staff, physicians, volunteers and learners with knowledge that will help them understand that when you choose to get the flu shot, you're also protecting and preventing the spread of flu to your children, grandchildren, parents, family, coworkers and patients," says Stephanie Dowhan-Soltys, Director, Occupational Health & Safety Services at St. Joseph's Healthcare Hamilton.

Ready to get your flu shot? Great! Now imagine yourself as a healthy, happy, flu prevention ambassador confidently getting ready to do your favourite cold weather activity. Whether that be ski jumping or curling up on the couch to watch others ski jump in the 2014 Olympics. It's your imagination – you decide. ♦



Win an iPad!

Get a flu shot at one of our clinics or caravans for your chance to win!

Charlton Campus

📍 Main Lobby

📅 Weekdays Oct 15- Nov 1

🕒 11 am-1 pm

West 5th Campus

📍 Health Office

📅 Weekdays

🕒 9-11:30 am 🕒 1-3 pm

King Campus

📍 Speciality Programs

📅 Oct 30 🕒 9-12 am

📅 Nov 14 🕒 1-4 pm

Receive your vaccine off-site? Fax your documentation to Occupational Health & Safety Services at 905-521-6111 and you'll be entered into the draw.

You can also check your local pharmacy for flu shot clinics. More information about off-site clinics are available at Hamilton.ca/flu.



Deb Matthews (@Deb_Matthews)

With @TedMcMeekin announcing expansion of Integrated Care Project @STJOESHAMILTON #onpoli #BetterCareBetterValue <http://goo.gl/1Hmfcv>

27 Sep 2013

Inside this Issue...

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President's Message

The fall is finally upon us and there are some very important events ahead. We take possession of our new West 5th Campus in early December and will move our patients and staff into the new hospital in February. This is a simply huge undertaking and the redevelopment team and our Mental Health and Addictions team are now seeing the culmination of many years of their work.

There are two other seasonal events to draw to your attention as we transition from summer to fall. It seems a natural fit that in a season of Thanksgiving and reflection we partner with the United Way of Burlington and Greater Hamilton to run a staff campaign encouraging support of this great local charity. Since 1991, St. Joe's staff have contributed more than \$900,000 to the United Way in our Community. This year our own Foundation is partnering for the first time with the United Way for an innovative campaign that enables you to support the charitable cause closest to your heart. You can learn more about the Better

Together campaign on MyStJoes and through many updates that will arrive in your inbox during the campaign. I hope all staff, physicians and volunteers will consider giving to both of these important causes that help to create a stronger, healthier community.

The other event that is of significant importance is our annual Flu Shot Campaign. As health care providers, we are on the front lines in battling influenza, observing the sometimes-devastating impact it has on the health and well being of our community. Our role as care givers also puts us at greater risk of contracting the flu, transmitting to our families and also potentially transmitting illness to the most vulnerable - our patients. There is no better protection against contracting the flu than receiving your flu shot. As health care providers, our patients look to us to make informed decisions about important issues like immunization. I encourage all staff, physicians and volunteers to take advantage of one of the many Flu Clinics taking place at our campuses over the next several weeks.



Dr. David Higgins

We have an opportunity to lead by example, and demonstrate our commitment to a healthy working environment and healthy community than by getting a Flu Shot.

Here's to a healthy, happy Fall! ●

Ask David and the Leadership Team

Q Is it possible to get better signage put in place for how visitors/patients can get from the main elevators by the information desk to the cafeteria via the stairs, and from the cafeteria back to the main lobby (Charlton Campus)? I have heard so many people say they would take the stairs up/down from the cafeteria, but they don't know how to get to them. This would help alleviate the long waits at the elevators, especially at lunch time.

A This spring, the signage and wayfinding committee conducted a wayfinding "walking" survey with SJHH patients. The objective was to assess, with actual patients, the modifications and additions to current signs that would enhance the patient journey. We are also currently conducting a paper patient survey that will be completed in September. All information collected via these two initiatives, and excellent suggestions such as this, will be used to determine all potential modifications that will be implemented. Please watch for new and edited sign and directory content and placement beginning this fall. ●

Now Turn \$20 into
 Later \$2,000

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SIMPLE & AUTOMATIC

Find out more at paydayplan.ca



St. Joseph's Hospital Staff Branch
Room G1104 or call ext 32910

HOURS OF OPERATION

Mon, Tues, Thurs, Fri....8:30am to 4:30pm

Wed.....10:30am to 5:00pm

Closed Daily from
1:30pm to 2:30pm

St. Joe's Opens Multifaith Spiritual Centre

The New Inclusive Space for Quiet Personal and Spiritual Reflection Welcomes All

October 14th – 20th was Spiritual and Religious Care Awareness Week and St. Joseph's Healthcare celebrated with the opening of a new, non-denominational Spiritual Centre space that aims to care for patients, families and staff in a three-fold approach: Mind, body and soul.

As an organization, St. Joseph's has a history of remaining faithful to its Roman Catholic values of inclusion, faith and compassionate care. In this light it is important to note that while the space dedicated to the Spiritual Centre is new, the concept of encompassing a multifaith and non-denominational perspective is not new. In fact, St. Joseph's Healthcare Hamilton's Spiritual Care Department has embraced a multifaith spirit for decades. Today, St. Joseph's Healthcare Hamilton's Chaplaincy is not only comprised of diverse representations from Jewish, Muslim, major Christian denominations including Roman Catholic, Unitarian and Buddhist faiths, but all chaplains on staff are trained in multifaith spiritual care and counseling. As part of a continued effort to serve all faiths with dignity and respect, the new space seemed like a natural extension of its diverse Chaplaincy.


"We wanted to create a place for people of all spiritual beliefs, traditions and faith backgrounds, as well as those who do not subscribe to faith or identify with a particular spiritual tradition."

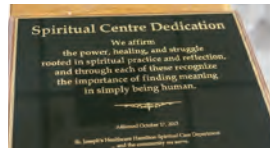
Gary Payne

"All people continue to be welcome to use the hospital chapel for reflection, though not all people may feel comfortable doing so in a Chapel environment," says Gary Payne, Professional Practice Leader and Educator in the Spiritual Care Department at St. Joseph's Healthcare Hamilton. "We wanted to create a place for people of all spiritual beliefs, traditions and faith backgrounds, as well as those who do not subscribe to faith or identify with a particular spiritual tradition."

The new Spiritual Centre is located in the former Day Surgery waiting room in the Bishop Dowling wing, room D-173, at the Charlton Campus. It is centrally located on the Main floor of the hospital providing greater visibility and accessibility for patients, families, visitors, volunteers and staff of diverse faith and/or spiritual beliefs and traditions. A Footbath designed specifically for the purpose of performing ritual ablutions and in close proximity to the Spiritual Centre is located within room G128 of the Mary Grace Wing.

St. Joseph's senior leadership understands that spiritual reflection is unique to the person engaging in it. For some, spiritual reflection may take the form of a quiet pondering and exploration of circumstances occurring in life. For others, it may take the form of prayer, meditation, or centering. The Spiritual Centre provides a quiet and private space for these diverse expressions of spirituality. ●

 Mike Chow, Director, Spiritual Care, and Gary Payne, Professional Practice Leader & Educator, hang a plaque to mark the opening and dedication of the Spiritual Care Centre on October 17th.



St. Joe's is Striving to be Stigma Free

For 137 years individuals living with mental illness have come to the breathtaking brow of the Hamilton Mountain for help. In 1876, the Hamilton Asylum for the Insane was established on 529 acres of escarpment grounds. Over the following century, the site and the buildings that have been constructed upon it, would go through many names including the Ontario Hospital, the Hamilton Psychiatric Hospital, and in the year 2000 when the provincial government transferred mental health services to St. Joseph's Healthcare Hamilton, it would become the Centre for Mountain Health Services, and later the West 5th Campus.

And on February 22, 2014, the new 850,000 square foot building emerging at the corner of West 5th Street and Fennell Avenue will have yet another name. Soon St. Joseph's new Margaret & Charles Juravinski Centre for Integrated Healthcare will open its doors on this historic plot of land...and according to Dr. David Higgins, President of St. Joseph's Healthcare Hamilton, far more is changing than just the site's name.

"These grounds have a long history of being associated with mental health care in Hamilton, but by integrating medical care at this site too, by providing diagnostic imaging services, diabetes clinics and bariatric care to the broader community, we're breaking the mould. We're helping to remove the perception that people will ONLY visit this site if they have mental health concerns. That perception has been the cause of much stigma and social prejudice in the past. Moreover, that stigma has prevented people from seeking the help they need...and that is something we simply must change," says Dr. Higgins.

That's why an Anti-Stigma Committee has recently been formed at St. Joseph's Healthcare Hamilton. The committee's mandate is to educate staff, students and volunteers at the Hospital about the stigma that can infiltrate even our own facilities, jobs and campuses, sometimes without us even realizing it. But by building awareness and working together to eradicate systemic and isolated events of stigma, we'll be fostering positive change within our organization. That change will slowly but surely begin to grow, evolve and stretch well beyond our own borders. So keep your eye out for members of the Anti-Stigma Committee, and a series of upcoming events and initiatives that will help you to strive to be stigma free too! ●

"By integrating medical care at this site too, by providing diagnostic imaging services, diabetes clinics and bariatric care to the broader community, we're breaking the mould."

Dr. David Higgins



Find **Interconnection** Here
Breaking Down Barriers

A Wellness Culture

October is Healthy Workplace awareness month! The St. Joe's the Wellness Program believes it is important for us to think about the culture that we work in each day. Culture is an interesting phenomenon and one we often experience subconsciously. Culture is the manifestation of collective human social and intellectual achievement. At St. Joe's that means creating and sustaining a culture that supports employee engagement and inspires employees to take an active role in nurturing all areas of their well-being – that's Wellness at work!



New Tai-Chi Classes

This month the Wellness Program has added a new Tai Chi class taking place on **Thursdays at 5:15 p.m.** where staff will begin this class learning the art of meditation in movement.

For further details regarding Employee Wellness, please visit **MyStJoes** and click on the Engaged People geo-tag or email us at:



Save the Date:

Wednesday October 30

Join us on October 30th for a seminar on **Understanding Depression** to take place in the Charlton Campus Wellness Centre, room G-121.



wellness@stjoes.ca



Our Youngest Philanthropist – Chloe Joyner!

Just six years ago, Chloe Joyner was born here at St. Joe's and she is already showing a warm-hearted generosity to the Hospital. Recently she made the remarkable decision to donate all of her birthday money to our Women's & Infants' unit in the hopes that it will, in her own words, "help the babies at the Hospital."

On her way to school on September 25, Chloe dropped off her gift of \$360 to the Hospital. Nurse Managers, Kimberley Ross and Marnie Buchanan met Chloe in the Women's and Infants' Unit at St. Joseph's Healthcare Hamilton. Chloe was treated to a tour of the unit and even got to meet a baby who was just two days old.

When her little sister Alicia was born here two years ago, Chloe was amazed to see how many other babies were being cared for on the unit. St. Joe's is the busiest birthing centre in the region delivering more than

half of all babies born in Hamilton. In appreciation for Chloe's generous act, both Chloe and Alicia will be joining the St. Joe's Baby Face Photo Wall when it is updated this November.

Chloe's mother, Michelle Joyner, is the Manager of Patient Flow at St. Joe's and she was touched by this random act of kindness from her daughter. "We're really proud of Chloe for discovering the importance of philanthropic giving at such a young age," she says. "It warms our hearts to witness her coming up with this generous act all on her own."

"The idea just came up in my head," says Chloe, when asked about why she decided to make this gift to support post-partum care at St. Joe's. "I hope it makes the babies in the hospital happy. I want to make sure they're all kept warm with blankets and stuff." ●



To the Babies
6-year-old Chloe gives her hand-wrapped donation



2013 Research Staff Recognition Award Recipient

Ms. Ellen McDonald

Article submitted by Gail Gray



 Dr. Deborah Cook, Ms. Ellen McDonald, Dr. Mark Crowther



Research Administration thanks Ellen for her commitment, passion and creativity in supporting the contributions of the research enterprise.

Research Administration is pleased to announce Ms. Ellen McDonald as the recipient of the inaugural 2013 Research Staff Recognition Award. Dr. Mark Crowther, VP Research presented Ellen with a certificate and a \$500 prize at the Research Staff Appreciation event on June 14, where her colleagues shared in her celebration. Ellen is a Research Coordinator working under the direction of Dr. Deborah Cook in the critical care research area. She has launched dozens of single centre studies and multicentre randomized trials at St. Joseph's Healthcare and has been the instructor to others on how to operationalize a protocol. Ellen has participated in international research groups and has been the heart of many large successful investigative ventures. She is humanistic in her approach and mirrors the mission set by the Sisters of St. Joseph. For example, she realized the important role nurses have in the life support decisions of patients in the critical care unit. She broke new ground when she commenced

the Level of Care Study, which addressed a new topic at the time (mid 1990's) on end of life care in the ICU (Intensive Care Unit). Ellen is well known for her compassionate care as family members continue to connect with Ellen even after their loved one has passed away or been discharged.

Ellen is just as passionate about life-long learning and education. She has published many abstracts and papers, presented scientific papers internationally, and is committed to knowledge translation with other nurses about the clinical issues that the critical care research team has studied. She enthusiastically embraces research as a vehicle for continuing education and creativity, always keeping in mind that it is working towards improving health care and patient outcomes. In accepting the award on Friday June 14, Ellen acknowledged the support and camaraderie of the entire multidisciplinary ICU team and colleagues for her continued fulfillment working in research at St. Joe's. ●

Remembering the Shelley Family

St. Joe's patients often say 'thank you' to the Hospital with a gift that helps us to continue meeting the community's healthcare needs. This has been the case with Bob Shelley, a retired local business man, who recently pledged a gift of \$100,000 to strengthen the impact of services within St. Joseph's Healthcare Hamilton's new surgical centre. In recognition of his donation, the Hospital and Foundation named a vital part of the surgical centre in Bob's honour.

The Robert S. Shelley Minor Procedures Room is one of four 'mini operating rooms' where procedures such

as carpal tunnel releases, biopsies and colonoscopies are performed. When Bob and his wife Gail attended the naming ceremony, they also enjoyed a tour of the unit where they were able to appreciate how the new facility can greatly reduce surgery wait times by caring for patients whose procedures can be completed outside of a full-scale operating theatre, leaving those open for major surgeries.

Bob has been a grateful patient of St. Joe's on many occasions throughout his lifetime and this is the second gift he has made to the

Hospital in appreciation for the exceptional care it provides not only to Bob and his family, but to our entire community.

But caring for the health of our community wasn't the only motivation behind Bob's generous donation. He was also looking for a way to honour and remember his late parents, Mabel and William Shelley, and brothers, Ronald, John and Charles.

"After my brothers passed away, I thought of honouring their memory, and that of my parents, with a second gift to the Hospital that cared for our family members and friends," explains Bob. "The passing of



Find Philanthropy Here 

 Bob Shelley and his wife Gail

siblings brings home the reality that our time on this earth is limited, and we should do what we can to help others. I wanted to make this gift now so that I can appreciate its impact during my lifetime." ●

St. Joe's Launches a New Program for Patient Safety

Multidisciplinary Approach Improves Quality of Care for Obstetrics Patients



On September 9th St. Joseph's Healthcare launched MOREOB[®] (Managing Obstetrical Risk Efficiently), a patient safety initiative program that will continue to advance the quality of care for expecting women and their newborns while increasing work life satisfaction for healthcare professionals within our Women's & Infants' Program.

The MOREOB[®] Program is a continuous patient safety improvement program defined by the Society of Obstetricians & Gynecologists of Canada that improves clinical outcomes in Obstetrics and decreases risk of adverse events by extensively involving a multidisciplinary team of physicians, nurses and mid-wives. St. Joseph's Obstetrics team will undertake a series of learning models and workshops where they will learn to better think and act cohesively as a team in various situations.

"The MOREOB[®] Program is designed to help make safe, compassionate care for women and their babies the number one priority or all involved," said Jackie Barrett, Director of the Women's & Infants' Program. "Together we'll take a multidisciplinary approach aimed at breaking down barriers such as traditional hierarchy and practices while redirecting the focus towards teamwork with the ultimate goal of continuing to be improving maternal and neonatal outcomes."

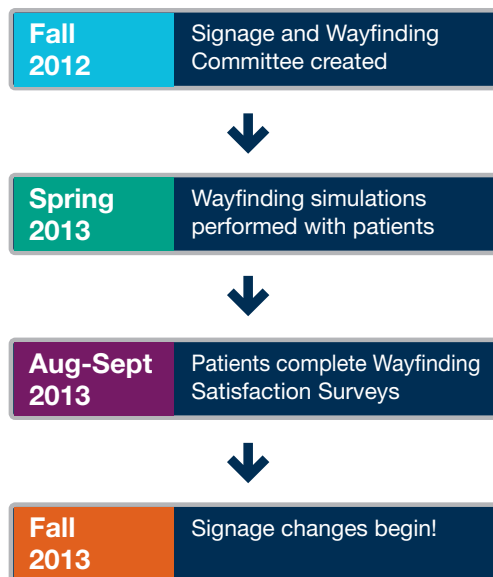
This is the first initiative involving extensive multidisciplinary collaboration within the Women's & Infants' Program that will result in a formal designation. This enhancement and continued development of health care services within the Women's & Infants' program aligns with St. Joseph's Healthcare Hamilton's aim to wrap care around the patient. ●

Signage & Wayfinding Committee October Update

The St. Joe's Signage & Wayfinding Committee has been working diligently to elicit patient feedback to inform our signage strategy. In March and April we conducted Wayfinding simulations with patients that volunteered their valuable time and provided pertinent recommendations for revisions to existing signs.

In March the Committee met with the many departments that communicate to staff and patients via signs (Medical Affairs, Health Information Practices, Infection Prevention and Control, Occupational Health and Safety, Security, Building Services, Spiritual Care, Public Affairs, Environmental Services) in order to standardize sign type and locations. Our goal will be to consolidate information whenever possible as per current Patient and Visitor Information Centre boards.

In August and September, patients are completing Wayfinding satisfaction surveys in many of our busy clinics. All information collected will be collated and will influence changes to signage that you will begin to see implemented in the fall. ●



St. Joseph's Healthcare Hamilton is Upgrading to Windows[®] 7

Microsoft is no longer supporting Windows XP as of March 2014. As such, St. Joseph's Healthcare Hamilton will be upgrading all PCs to Microsoft's Windows[®] 7 and Microsoft Office[®] 2010. The upgrade will be rolled out over several months by department.

Information Services will be testing all approved applications to ensure compatibility with Windows[®] 7. We're asking all managers to connect with their staff and identify any applications not found on our approved list (MyStJoes Home > Groups/Department > Information Services > SJHH Standard Application List), and inform the

Windows[®] 7 team by sending an email to Windows7@stjoes.ca.

Also, all information stored on the local PC's "C" Drive will not be saved during the migration – Please save all files to your "S" Drive.

Everyone's cooperation will ensure a successful Windows[®] 7 rollout. ●



If you have an questions about the Windows[®] 7 upgrade, please email Windows7@stjoes.ca



Managed Electronic Drug System (MEDS)

Article submitted by Margaret Maclennan

The Managed Electronic Drug System (MEDS) will replace our existing Pharmacy application as of November 18, 2013. This enterprise wide implementation is the first step in moving toward Closed Loop Medication Management at SJHH. MEDS will support patient medication management processes including ordering, scanning and processing of medication orders, and dispensing through the automation of Robot-Rx, PACMED and AcuDose-Rx to support quality patient care.

MEDS implementation will provide:

- ▶ Medication orders transferred electronically to Pharmacy, automatically linked to the patient file
- ▶ Advanced clinical decision support during order entry
- ▶ Medication orders stored electronically for easy retrieval
- ▶ Medication orders requiring follow-up can be stored in an electronic work queue

Coming soon with input from our staff:

- ▶ A new 1/7 day cMAR
- ▶ An updated view of Medications, Discharge, Transfer and cMARs reports on Provider Portal
- ▶ A new order sheet with barcodes that link to the patient's medical record number

What's on the Horizon?

- ▶ Clinical and Pharmacy education with e-learning, Net Presenter updates, hands on sessions, demonstrations and numerous face to face opportunities
- ▶ Preparations for November go-live



More exciting updates coming soon for the MEDS project!



The MEDS Steering Committee

PASS IT ON



National Infection Prevention & Control Awareness Week

October 21 – 25, 2013

Infection Prevention & Control Awareness Week allows Infection Prevention and Control Professionals within the healthcare setting the opportunity to remind everyone that infection prevention can be very simple and is most effective when everyone makes the effort to do their part. This year's theme is "Pass It On – Infection Control Matters!" and the St. Joe's Infection Prevention and Control Department will be hosting an educational booth at each Campus to help bring awareness of the critical role that each one of us play daily. Please do your part,

- ▶ Clean hands & environment often
- ▶ Stay home if you are sick
- ▶ Cover your cough
- ▶ Get your flu shot
- ▶ Spread the word...

Don't forget to visit our booth throughout the week for great information, give-aways, games, prizes and more!

King Campus

October 22nd
12:00-2:00 pm
Kemp Auditorium

Charlton Campus

October 23rd
1:30-3:30 pm
Main Lobby

West 5th Campus

October 24th
11:30 am-1:30 pm
Cafeteria



Save the Date:

Join us at Medical Grand Rounds
October 23rd | 8:00 – 9:00 a.m.
Stelco Amphitheatre, Fontbonne Building

Charlton Campus

With guest speakers: Dr. Higgins,
Dr. Lee and Anne Bialachowski
Topic: C. difficile

Contact Us!

905.522.1155 ext. 33385, infection@stjoes.ca or check us out on MyStJoes/ Infection Prevention and Control for further up-to-date information.



2013 Grants in Medical Excellence

On September 27, 14 St. Joe's staff members received grants from TD Canada to help with their continuing education costs.

This year's winners were: Shawn Abraham, Julia Bayadinova, Deanna Burnet, Claire Chaput, Nancy DellaMaestra, Joan Fisher, Savinna Frederiksen, Tricia Gill, Donna Johnson, Jeremy Johnson, Mary Jane Malik, Julie Pace, Ined Parmar and Samantha Yau.

payday lottery winners



September 13, 2013

Janna Gray
Post Anaesthetic Room
Charlton Campus
\$7,534.50

September 27, 2013

Jennifer Humphreys
Musculoskeletal
Charlton Campus
\$7,603.50

connections

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Public Affairs Department
Level 1, 225 James St. South
Telephone: 905.522.1155, ext. 33423
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All submissions are subject to approval and must be received by the 15th of the month prior.

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Our Commitment to Quality and Safety



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Transforming How We Work



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Find **Community** Here
Engaged People



Find **Interconnection** Here
Breaking Down Barriers



Find **Philanthropy** Here
Supported Growth

Clean-up Competition

Staff at the West 5th Campus are encouraged to clear out records that are no longer needed or have reached their legal destruction date.

As the move to the new building approaches, staff at West 5th have a great opportunity to start getting rid of excess records and other files that don't need to be transferred during the move. This will help reduce the workload in the final days leading up to the move, and ultimately help keep the move process organized.

Starting October 15, there will be a clean-up competition to get the ball rolling on move day preparation.

Staff can participate by submitting a before-and-after photo of their work space or storage space to west5th@stjoes.ca. Photos must be received before the competition closes on November 15. For submission guidelines, visit the West 5th page of MyStJoes and look under The Move > Clean-up Competition. The winning photo will earn a \$50 gift card to Limeridge Mall.

Runners up will receive Tim Hortons gift cards.

Locked waste receptacles are located throughout the campus to accommodate confidential document disposal. Be sure to check the guidelines for record disposal, which can be found on the West 5th page of MyStJoes, under the The Move > Purging Tips.

If you need to request an additional locked waste bin for your area, please call Gill Leon at extension 36342. If you have a full bin, you can also contact Gill to have it picked up.

At the request of the Health Records team, all records for storage should be provided to them no later than November 29 to accommodate the move of this department into the new building. If you have any questions about the record clean-up process, please contact Mary Vansickle at extension 35505.

At this time, we ask that furniture and equipment be kept in place. These items will be addressed through the decommissioning process at a later date. Broken furniture or equipment can still be disposed of

through the usual process, by notifying Environmental Services.

TIP: Take the size of your new space and furniture into consideration. The items you move to the new building cannot exceed your available storage space. On average, if you are moving an office, you will have about one gondola and one tote for your belongings. If you have a cubicle or shared workspace, you will have about one gondola or three totes.



The gondola is ideal for moving binders, books and files. Dimensions: 4' high x 4' long x 2' deep



The tote bins are for loose desk contents and last-minute items. Dimensions: 27" x 18" x 13"

MARK YOUR CALENDAR:

- December 6, 2013**Phase One Construction is complete; Key Handover Ceremony
- January 11, 2014**Staff Open House: Staff are invited to bring family members for a tour of the new building
- January 18 & 19, 2014** ..Community Open House
- January 22, 2014**Grand Opening
- Fall 2014**.....Completion of Grounds/Parking & Final Move

WHAT'S HAPPENING NOW?

- Construction of retaining walls and sidewalks along Fennell Ave has begun
- Delivery of MRI on October 10
- Seating has been installed in the Auditorium
- Landscaping for pedestrian plaza at the corner of West 5th Street and Fennell Ave is underway
- Furniture and equipment are arriving daily

REMINDER: Redevelopment Evaluation Project

We need your input! The first phase of data collection for the Redevelopment Evaluation Project (REP) is already underway – but it's not too late to get involved.

This evaluation project will assess the impact of the West 5th Campus rebuild on core components of the hospital such as safety, quality of care, patient outcomes, and staff satisfaction. The survey is designed to measure perceptions of these factors in the current facility, and will then be compared with data that is collected after occupancy in the new building.

Comparing these data sets will help us explain how the design elements have contributed to creating the exceptional working, learning and therapeutic environment St. Joe's is aiming to build.

Support from users of the West 5th Campus is integral to the success of this study. If you did not receive an e-mail with a link to the REP survey, please send an e-mail to W5REP@stjoes.ca or call extension 35412 to participate. Everyone who participates is eligible to win one of two iPads!

General Training

Relocating into our new facility is more than just moving. Corporate and departmental operational planning is wrapping up, and soon it will be time to share these processes with staff. This will be done through training sessions that will help orient staff to the new building.

Training sessions will run from December 10 to January 30, and will prioritize departments and services moving in during phase one. If time allows, there will be an opportunity for groups moving to West 5th in phase two to complete the training as well.

"All staff are required to complete this training prior to starting work in the new facility," explains Rob Howe, Redevelopment's Process Improvement Manager overseeing the training sessions. "Staff need to know how to navigate the building, and learn about its new technologies and processes so they can operate successfully on day one."

The general training session will teach staff about the design of the building, as well as introduce them to common building systems and equipment prior to occupancy.

The training will run three hours in length, and include two components. The first is a two-hour presentation that will cover topics like wayfinding, safety codes, and information about the various support groups on campus such as security, parking, food services and more. This will take place in the new auditorium.

"The second piece is a tour, where staff will have the opportunity to see several key parts of the building," says Rob. "They'll also receive their ID badges and try them out on various staff doors and access points."

Volunteers, as well as staff from Redevelopment and Operational Readiness will help to facilitate these training sessions, which will run up to three times per day starting December 10, 2013. In the coming weeks, managers will receive an email that contains a link to sign up their staff for training.

According to Rob, after general training is complete in January, staff will receive program-specific training as required. This training will be developed by individual departments based on what their staff need to know about their spaces, processes and equipment for day-to-day use. "Each department will have designated super-users who have been trained on all of the department's equipment. These individuals will be responsible for training the rest of their department."

If you have any questions about the general training sessions, contact your department manager, or Rob Howe at extension 35565 or rhowe@stjoes.ca.