



St. Joseph's Hamilton Joint Boards of Governors

May 2024

Open Agenda Package – Web Version

OUR
mission
vision
values



OUR MISSION //

Living the Legacy: Compassionate Care. Faith. Discovery.

OUR VISION //

On behalf of those we are privileged to serve, we will deliver an integrated, high quality care experience, pursue and share knowledge, and respect our rich diversity, always remaining faithful to our Roman Catholic values and traditions.

OUR VALUES //

Dignity. Respect. Service. Justice. Responsibility. Enquiry.

Enquiry – seeking knowledge

Definition

A dedicated approach to seeking knowledge empirically through a blended approach of tested practices and a focus on experimentation.

Behaviours

- Practices based on evidence and theory
- Ethical research practices
- A desire for new knowledge



St. Joseph's Hamilton Joint Boards of Governors – Open Agenda
Thursday, May 30, 2024
1530 hours

T2215 – Dofasco Boardroom

- Elected Members** Barbara Beaudoin (Chair), Naresh Agarwal, Rod Dobson, Lynn McNeil, Catherine Olsiak, Laura Harrington, Leo Perri, William Koornstra, Rose Vespa, Peter Szota, Martin Powell, Toks Olaoluwa, Mark Abradjian, Christopher Yendt, Anthony Macaluso, Patrice Valeriano, Kim Watkins, Barry Duffey.
- Ex-Officio Members** Rahima Nenshi, Sarah Jarmain, Paul O'Byrne, Mike Heenan, Elizabeth Buller, Linda Calhoun.
- Senior Management Team Resource** John Woods, Carrie Beltzner.
Stephanie Trowbridge, Fadia Voogd, Sera Filice-Armenio, Don Davidson, Mieke Ewen, Anita Rombough, Carrie Fletcher, Michelle Lawford.

VALUES: D = dignity, R1 = respect, S = service, J = justice, R2 = responsibility, E = enquiry

<i>Time</i>	<i>Item</i>	<i>Topic</i>	<i>Values</i>	<i>Lead</i>	<i>Page</i>
1530	1.0	Call to Order		B. Beaudoin	
	1.1	Opening Prayer, Reflection on Land Acknowledgement and Reflection on ENQUIRY	R2		
	1.2	Introduction of Guests	R2		
1535	2.0	Consent Agenda Part "A" (Motions Listed) <i>(Note: Any JBG Member can ask for removal of any item from Consent Agenda for discussion)</i>			
		THAT THE FOLLOWING RECOMMENDATIONS BE APPROVED:	R2	All	
	2.1	Approval of Agenda <u>JBG Voting Members</u> THAT THE AGENDA FOR THE OPEN SESSION OF THE ST. JOSEPH'S HAMILTON JOINT BOARDS OF GOVERNORS BE APPROVED AS CIRCULATED			
	2.2	Declaration of Conflict of Interest <u>JBG Voting Members</u> THAT THERE IS NO CONFLICT OF INTEREST NOTED			
	2.3	Approval of Minutes of the JBG Meeting <u>JBG Voting Members</u> THAT THE MINUTES OF THE OPEN SESSION OF THE MEETING OF THE ST. JOSEPH'S HAMILTON JOINT BOARDS OF GOVERNORS HELD MARCH 28, 2024 BE			

		APPROVED			
1540	3.0	Generative Discussion			
		<i>Environmental, Social, Governance Investment Strategy Considerations</i>	E	F.Vavaroutsos/ E. Kuszner M. Robitaille	
1610	4.0	Business (Motions Listed)			
	4.1	Quality Committee <u>JBG Voting Members</u> THAT THE MINUTES OF THE QUALITY COMMITTEE MEETING OF MAY 14, 2024 BE ACCEPTED FOR INFORMATION	R2	R. Vespa	
	4.2	Education Strategic Plan Overview		A.Gangji	
1630	5.0	Reports			
		THE FOLLOWING REPORTS ARE PROVIDED FOR INFORMATION:			
	5.1	Governance Committee Summary Report	R2	P. Szota	
	5.2	Treasurer's Report from Resource and Audit Committee	R2	L. Perri	
	5.3	HR Committee Summary Report	R2	M. Powell	
	5.4	Chair's Remarks	R2	B. Beaudoin	
	5.5	Report of Presidents	R2	J. Woods/C. Beltzner/M. Heenan	
	5.6	Report of the EVP and Chief Nursing Executive	R2	L. Calhoun	
	5.7	Report of Chief of Staff	R2	S. Jarmain	
	5.8	Report of SJHS President and CEO	R2	E. Buller	
	5.9	Report of the President, Medical Staff Association	R2	R. Nenshi	
	5.10	Report of the Dean, Faculty of Health Sciences	R2	P. O'Byrne	
1650	6.0	Consent Agenda Part "B" (Motions Listed) <i>(Note: Any JBG Member can ask for removal of any item from Consent Agenda for discussion)</i>			
	6.1	Governance, Mission and Values Committee <u>JBG Voting Members</u> THAT THE MINUTES OF THE GOVERNANCE, MISSION AND VALUES COMMITTEE MEETING OF MAY 7, 2024 BE ACCEPTED FOR INFORMATION	R2	P. Szota	
	6.2	Resource and Audit Committee	R2	L. Perri	

	<p><u>JBG Voting Members</u> THAT THE MINUTES OF THE RESOURCE AND AUDIT COMMITTEE MEETING OF MAY 22, 2024 BE ACCEPTED FOR INFORMATION</p> <p><u>SJHH Voting Members</u> THAT THE SJHH AUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED MARCH 31, 2024 BE APPROVED</p> <p><u>SJHC Voting Members</u> THAT THE SJHC AUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED MARCH 31, 2024 BE APPROVED</p> <p><u>SJVD Voting Members</u> THAT THE MARGARET’S PLACE HOSPICE AUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED MARCH 31, 2024 BE APPROVED</p> <p><u>SJVD Voting Members</u> THAT THE AUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2023 FOR SJVD AND THE REVIEW ENGAGEMENT FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2023 FOR THE ST. JOSEPH’S ESTATES BE APPROVED</p> <p><u>SJHH Voting Members</u> THAT THE SJHH ANNUAL REPORT FOR THE PERIOD APRIL 1, 2023 TO MARCH 31, 2024 – PREPARED IN ACCORDANCE WITH THE REQUIREMENTS OF THE “FIGHTING AGAINST FORCED LABOUR AND CHILD LABOUR IN SUPPLY CHAINS ACT” (THE “ACT”) BE APPROVED</p> <p><u>SJHH Voting Members</u> THAT THE RETENTION OF GUARDIAN PARTNERS INC AS INVESTMENT ADVISOR FOR SJHH BE APPROVED</p>			
6.3	<p>Human Resource Committee</p> <p><u>JBG Voting Members</u> THAT THE MINUTES OF THE HUMAN RESOURCE COMMITTEE MEETING OF APRIL 17, 2024 BE ACCEPTED FOR INFORMATION</p>	R2	M. Powell	

1700	7.0	Information Items			
	7.1	Reports from Foundations	R2	S. Filice- Armenio/ D. Davidson	
	7.2	Quality Council Executive Visit Schedule			
	7.3	SJHC Nursing and Community Support Site Visit Schedule			
	8.0	Adjournment		B. Beaudoin	

St. Joseph's Healthcare Hamilton
50 Charlton Avenue East
Hamilton, ON, L8N 4A6
905-522-1155

St. Joseph's Villa Dundas
56 Governor's Road
Dundas, ON, L9H 5G7
905-627-3541

St. Joseph's Home Care
170 Ogilvie Street
Dundas, ON, L9H 0C6
905-522-6887



Committee: **St. Joseph's Hamilton Joint Boards of Governors – OPEN SESSION** Date: March 28, 2024
 Called to order at: 1530 hours Adjourned: 1620 hours

St. Joseph's Healthcare Hamilton Voting Members:

B. Beaudoin, P. Szota, L. Perri, L. Harrington, R. Dobson, C. Olsiak, W. Koornstra, R. Vespa, B. Duffey

St. Joseph's Villa Dundas Voting Members:

B. Beaudoin, P. Szota, L. Perri, L. McNeil, M. Abradjian, C. Yendt, A. Macaluso

St. Joseph's Homecare Hamilton Voting Members:

B. Beaudoin, P. Szota, L. Perri, M. Powell, N. Agarwal, P. Valeriano, K. Watkins

Location: Virtual

Present: B. Beaudoin, Chair, M. Abradjian, L. McNeil, L. Perri, M. Heenan, C. Yendt, S. Jarmain, R. Vespa, C. Williams, C. Olsiak, E. Buller, R. Dobson, R. Nenshi, N. Agarwal, L. Harrington, B. Duffey, P. Valeriano, A. Macaluso, K. Watkins, R. Nenshi, P. Szota, Wm. Koornstra.

Regrets: M. Powell, D. Davidson, P. O'Bryne.

Resource Staff: F. Voogd, S. Filice-Armenio, J. Woods, S. Trowbridge, C. Fletcher, C. Beltzner, F. Vavaroutsos, M. Ewen, A. Rombough, J. Aldis, C. Fletcher, M. Lawford.

Guests Open:

Guests In-Camera:

NEXT MEETING May 30, 2024

Subject	Discussion
PROTOCOL	
1.0 CALL TO ORDER	The meeting was called to order at 1530 hours by B. Beaudoin.
1.1 OPENING PRAYER	Wm. Koornstra opened the meeting with a prayer. Reflection with respect to the land acknowledgement was provided by B. Beaudoin. Reflection occurred with respect to the value of DIGNITY .
1.2 INTRODUCTION OF GUESTS	All invited guests were introduced. M. Lawford was introduced as the new General Counsel and Chief Risk and Privacy Officer at SJHH. Welcome Michelle!
2.0 CONSENT AGENDA PART "A"	<p>The following motions were approved:</p> <p style="text-align: center;"><u>All JBG Voting Members</u></p> <p><i>ON MOTION DULY MADE AND SECONDED THE FOLLOWING RESOLUTIONS WERE PASSED:</i></p> <p>THAT THE AGENDA FOR THE OPEN SESSION OF THE ST. JOSEPH'S HAMILTON JOINT BOARDS OF GOVERNORS BE APPROVED AS CIRCULATED</p> <p>THAT NO CONFLICT OF INTEREST WAS NOTED</p> <p>THAT THE MINUTES OF THE OPEN SESSION OF THE MEETING OF THE ST. JOSEPH'S HAMILTON JOINT BOARDS OF GOVERNORS HELD JANUARY 25, 2024 BE APPROVED</p>

Subject	Discussion
<p>3.0 GENERATIVE DISCUSSION</p> <p>4.0 BUSINESS</p> <p>4.1 QUALITY COMMITTEE</p>	<ul style="list-style-type: none"> The generative discussion was deferred this month. <ul style="list-style-type: none"> A summary of the Quality Committee was provided. The QIP plans for SJHH, SJHC and SJVD were reviewed and final indicators were shared. A generative discussion on pressure injury prevention and management was highlighted. Discussion occurred with respect to hospital acquired infections. Dialogue and discussion continues with the IPAC team and intensivists. Work is also ongoing with respect to VRE and it was noted that further discussions will occur at the MAC and with learners as well. Quarterly quality reports were overviewed. <p style="text-align: center;"><u>All JBG Voting Members</u></p> <p><i>ON MOTION DULY MADE AND SECONDED THE FOLLOWING RESOLUTIONS WERE PASSED:</i></p> <p>THAT THE MINUTES OF THE QUALITY COMMITTEE MEETING OF MARCH 12, 2024 BE ACCEPTED FOR INFORMATION</p> <p style="text-align: center;"><u>All JBG Voting Members</u></p> <p><i>ON MOTION DULY MADE AND SECONDED THE FOLLOWING RESOLUTIONS WERE PASSED:</i></p> <p>THAT THE 2024-2025 QUALITY IMPROVEMENT PLAN (QIP) SUBMISSION FOR SJHH, SJVD AND SJHC BE APPROVED</p>
<p>5.0 REPORTS</p>	<p>THE FOLLOWING REPORTS WERE RECEIVED FOR INFORMATION:</p> <p>GOVERNANCE COMMITTEE SUMMARY REPORT</p> <ul style="list-style-type: none"> Updates on the board portal and patient and family advisory council visits were provided. In camera discussion will focus the annual cybersecurity report, annual privacy report and ONCA compliant JBG organization bylaws. A summary of the board peer review policy and recruitment and interview process was provided. It was noted that interviews took place on March 19th and reference checks are underway. <p>TREASURER’S REPORT FROM THE RESOURCE AND AUDIT COMMITTEE</p> <ul style="list-style-type: none"> Noted that the audited financial statement brought forward for approval for SJVD will be deferred. The funding letter was received this afternoon and review is ongoing at this time. Discussion occurred with respect to SJVD debt. Various other updates on the Investment Monitoring Committee and revised policy statement, provincial benefits strategy and a legislation update Bill S-211 was highlighted. <p>HR COMMITTEE SUMMARY REPORT</p> <ul style="list-style-type: none"> Updates were provided on the target programs sick time for all three JBG organizations. Employee engagement at SJHC was also overviewed and a workplan update was provided.

Subject**Discussion****CHAIR'S REMARKS**

- All JBG members were thanked for their participation in the Around the Bay Road Race, and in particular L. Harrington for her participation and dedication to this event.
- The Hike the Valley will be held on May 14th. Please sign up on the online portal www.hikethevalley.ca.
- Everyone was thanked for their participation in St. Joseph's Day on March 19th.
- M. Powell has submitted his resignation on the JBG as of June 2024.
- JBG members were invited to participate in San'Yas training. If interested, please advise F. Voogd and your name will be submitted to the HR coordinator for participation.

REPORT OF THE DEAN, FACULTY OF HEALTH SCIENCES

- There was no report.

REPORT OF PRESIDENTS**SJVD**

- Situational updates were provided on Infection Prevention and Control, Ministry of Long Term Care, new LTC Homes Investigation Unit, Life Leases Act, RN Prescribing. Team, Culture and Resilience, Mission Moments, Milestones and Growth and Priorities and Planning were also highlighted.

SJHC

- Situational updates on First Place Transitional Bed Program, Visiting Nurses, Integrated Comprehensive Care Program and the St. Mary's Home Program were highlighted. Team, Culture and Resilience, Mission Moments, Milestones and Growth and Priorities and Planning were also highlighted.
- An impactful story on mission driven care was overviewed.
- Reflections were provided and it was noted that SJHC continues to work towards strengthening the organization and its staff relationship to create a greater impact in the community.
- An update on the Visiting Nurses Program was provided.
- An update on the ICC program was provided and it was noted that programs continue to expand and strengthen relationships with SJHS partners.
- An update on the staff engagement survey was provided.

SJHH

- Situational updates on the City of Hamilton ransomware attack, stabilizing staffing and managing capacity, respiratory season, kidney and urinary program, senior's mental health programs, Hamilton Police Service transfer of custody pilot was highlighted. Team, Culture and Resilience, Mission Moments, Milestones and Growth and Priorities and Planning were also highlighted.
- The Feast of St. Joseph on March 19th was celebrated and healthcare workers were recognized and acknowledged. It was noted that the intention is for St. Joe's Day to be an annual recognition event, inspired by our Founders, the Sisters of St. Joseph.
- An update on the provincial budget was provided and it was noted that the OHA continues to review the data.
- An update on a labour issue in relation to CUPE was provided. C. Fletcher and M. Heenan are working through the issue and further updates will occur as they become available.
- Noted that a dashboard on recent Coffee Chats held with staff members was released organization wide this afternoon. Rounding continues in various departments and programs.

Subject	Discussion
<p data-bbox="142 1497 444 1556">6.0 CONSENT AGENDA PART "B"</p> <p data-bbox="142 1587 440 1675">6.1 GOVERNANCE, MISSION AND VALUES COMMITTEE</p>	<p data-bbox="516 149 1235 180">REPORT OF THE EVP AND CHIEF NURSING EXECUTIVE</p> <ul data-bbox="565 186 1495 432" style="list-style-type: none"> • An update on IV therapy was provided. • An update on team-based Models of Care was provided with respect to the acute mental health program. • Strategic achievements and challenges with respect to nurses working full scope, orientation and onboarding processes, three priority work related to medication management, growing simulation education and emergency department specialty education funding were highlighted. • Mission moments, milestones and growth were also highlighted. <p data-bbox="516 464 894 495">REPORT OF CHIEF OF STAFF</p> <ul data-bbox="565 499 1552 835" style="list-style-type: none"> • An update on measles exposure and outbreak preparedness was provided. • An update on GIM and General Surgery CTU redevelopment, physician involvement in quality, pediatric staffing and expansion of pediatric ambulatory care and Special Care Nursery was highlighted. • Team, culture and resilience updates were highlighted. • Noted that various quality improvement projects have been submitted to the CPSO and word should be received in the next few weeks. • Noted that there are high patient volumes especially in general surgery, general medicine and psychiatry. Discussion continues as to how best address these increases. Information will be provided as leadership works through these challenges. <p data-bbox="516 867 1036 898">REPORT OF SJHS PRESIDENT AND CEO</p> <ul data-bbox="565 903 1565 1209" style="list-style-type: none"> • Thanks to those who joined the Chair's Liaison Committee discussion. Great opportunity to connect with Chairs and Foundation Chairs across the SJHS. Some topics of discussion include succession planning, revising and standardizing performance reviews, integration and financial functions, long term care areas and in particular exploring opportunities in back office functions across the SJHS. • April 9th will see the SJHS host the Strategic Plan Pillars Day with all SJHS executives. • Mission Day will be held on May 8th. Looking forward to this event and particularly sharing experiences across the SJHS. <p data-bbox="516 1241 1317 1272">REPORT OF THE PRESIDENT, MEDICAL STAFF ASSOCIATION</p> <ul data-bbox="565 1276 1528 1430" style="list-style-type: none"> • The MSA Executive continues to meet. • Noted that there is palpable momentum in the organization with respect to investing in people and participation in many organization-wide events. • A Medical Advisory Committee Retreat was held recently and was a success. • Interest from professional staff participating in the MSA has been increasing. <p data-bbox="516 1493 1568 1549">It was noted that the financial statement for SJVD be deferred at this time and the motion was amended.</p> <p data-bbox="894 1581 1190 1612" style="text-align: center;"><u>All JBG Voting Members</u></p> <p data-bbox="516 1644 1487 1701"><i>ON MOTION DULY MADE AND SECONDED THE FOLLOWING RESOLUTIONS WERE PASSED:</i></p> <p data-bbox="516 1732 1560 1822">THAT THE MINUTES OF THE GOVERNANCE, MISSION AND VALUES COMMITTEE MEETING OF FEBRUARY 27, 2024 AND MARCH 5, 2024 BE ACCEPTED FOR INFORMATION</p>

Subject	Discussion
<p>6.2 RESOURCE AND AUDIT COMMITTEE</p>	<p style="text-align: center;"><u>All JBG Voting Members</u></p> <p><i>ON MOTION DULY MADE AND SECONDED THE FOLLOWING RESOLUTIONS WERE PASSED:</i></p> <p>THAT THE MINUTES OF THE RESOURCE AND AUDIT COMMITTEE MEETING OF MARCH 20, 2024 BE ACCEPTED FOR INFORMATION</p> <p style="text-align: center;"><u>SJVD Voting Members</u></p> <p><i>ON MOTION DULY MADE AND SECONDED THE FOLLOWING RESOLUTIONS WERE PASSED:</i></p> <p>THAT THE REVIEW ENGAGEMENT FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2023 FOR THE ST. JOSEPH'S ESTATES BE APPROVED</p> <p style="text-align: center;"><u>SJHH Voting Members</u></p> <p><i>ON MOTION DULY MADE AND SECONDED THE FOLLOWING RESOLUTIONS WERE PASSED:</i></p> <p>THAT THE REVISED INVESTMENT POLICY STATEMENT BE APPROVED</p>
<p>6.3 HUMAN RESOURCE COMMITTEE</p>	<p style="text-align: center;"><u>All JBG Voting Members</u></p> <p><i>ON MOTION DULY MADE AND SECONDED THE FOLLOWING RESOLUTIONS WERE PASSED:</i></p> <p>THAT THE MINUTES OF THE HUMAN RESOURCE COMMITTEE MEETING OF FEBRUARY 22, 2023 BE ACCEPTED FOR INFORMATION</p>
<p>7.0 INFORMATION ITEMS</p>	
<p>7.1 REPORTS FROM FOUNDATIONS</p>	<p>SJHH Foundation</p> <ul style="list-style-type: none"> • Many thanks were extended to Team JBG and it was noted that the team surpassed last year's fundraising totals. Thank you to everyone who participated and those who donated. The cupcake trophy has been awarded to the Foundation Board. A very close race. Collectively both boards raised \$55K for this year's event. This is the tenth year of the cupcake challenge. The boards collectively over the years have raised an impressive \$615K. • The Foundation continues to focus its activities on raising funds for key priority areas including facility renewal, equipment, robotic surgery, research and education. • The Foundation is preparing for a successful fiscal year end, recruiting new board members for the AGM in June and updates are currently underway to the bylaws and governance documents to ensure compliance with ONCA. <p>SJVD Foundation</p> <ul style="list-style-type: none"> • It was noted that any interested in forming a Team JBG can contact L. McNeil if interested. • The House of Providence Picnic which will take place on June 26th. • Campus funding was also highlighted. The Foundation is laying the groundwork for financial growth that will support the future needs of the SJVD and Margaret's Place Hospice.
<p>7.2 WALKABOUT AND COUNCIL MEETING SCHEDULES</p>	<ul style="list-style-type: none"> • The walkabout and council meeting schedule was provided.

Subject

Discussion


8.0 ADJOURNMENT

- There was no further business and the meeting adjourned.

Barbara Beaudoin, Chair



Mike Heenan, Secretary



Fadia Voogd, Recorder